



BOARD OF TRUSTEES MEETING

Thursday, May 2, 2024

David A. Reed Community Room (CC 220), Bethlehem Campus

AGENDA

1. General Functions

1.1 Call to Order

1.2 Roll Call

1.3 Minutes

The President recommends that the Board of Trustees receive and file minutes of the meeting on April 4, 2024.

Attachment 1.3

1.4 Welcome to Guests

1.5 Public Comment on Agenda Items Only

1.6 Communications

1.7 Treasurer's Report

1.8 Report on Executive Session

1.9 The President recommends that the Board of Trustees lodge for approval revisions to Policy 1.21 – Professor/Administrator Emeritus, of the College's Policies and Procedures Manual.

Attachment 1.9

2. Personnel

2.1 Report of the Instructional Services & Personnel Committee

- 2.2 The President recommends that the Board of Trustees lodge for approval a new policy, Policy 2.26.37 – Data Classification and Protection Policy, of the College’s Policies and Procedures Manual.

Attachment 2.2

3. Curriculum & Instruction

- 3.1 The President recommends that the Board of Trustees approve as lodged at the meeting on April 4, the Exploratory (General) Studies (AA) academic program review, with continuation of the program.

- 3.2 The President recommends that the Board of Trustees approve the following individual to serve on the Early Childhood Education Advisory Committee:

Carrie Switzgabel

Early Childhood Coach, Pocono Services for Families and Children

- 3.3 The President recommends that the Board of Trustees award degrees to students who have been recommended by the faculty and certified by the Registrar as having met all the appropriate requirements.

Attachment 3.3

4. Student Services

- 4.1 The President recommends that the Board of Trustees lodge for approval revisions to Policy 4.01.3 – Residency Policy - Northampton and Monroe Counties, of the College’s Policies and Procedures Manual.

Attachment 4.1

5. Community Services

- 5.1 Community Services Report

Attachment 5.1

6. College Facilities

- 6.1 Facilities Report

Attachment 6.1

7. Business and Finance

- 7.1 Report of the Finance & College Facilities Committee

- 7.2 The President recommends that the Board of Trustees accept the following grants and that he be authorized to expend the noted contractual funds for the purposes for which they are given.

GRANTS AWARDED IN APRIL 2024, FY 2023-2024

Adult Basic Education Direct Service – 064 State Funds (additional funds awarded for progress toward contracted enrollment and student outcomes)	60,530
<u>TOTAL GRANT MONIES AWARDED FOR FY 2023-2024</u>	\$7,190,775

Attachment 7.2

- 7.3 The President recommends that the Board of Trustees adopt the 2024-25 Operating Budget, with operating revenues and expenditures totaling \$75,715,571 or a 2.6% increase from the FY 23-24 projected budget. The school districts portion has been approved by 7 of the 8 sponsoring school districts, thus far, with approval from Pen Argyl on the agenda at their next meeting.

Attachment 7.3

- 7.4 The President recommends that the Board of Trustees approve a revision to Section 7.01 (Tuition and Fee Schedule) of the Policy Manual effective with the 2024 fall semester.

Attachment 7.4

- 7.5 The President recommends that the Board of Trustees adopt the 2024-25 Capital Budget totaling \$8,541,722. Included in the Capital Budget are renovations and equipment purchases totaling \$1,907,243.

Attachment 7.5

- 7.6 The President recommends that the Board of Trustees approve the sale of the property at 205 Old Mill Rd, Tannersville PA for the agreed upon price of \$2,920,000 to Pocono Township, with \$150,000 of the settlement amount being directed to Monroe County for their release of the Right of First Refusal on said property.

- 7.7 The President recommends that the Board of Trustees approve payment to the Pocono Mountain Industrial Authority in the amount of \$1,125,000 for NCC’s commitment to the Highway Improvement Project in relation to the creation of the NCC Pocono Campus.

- 7.8 The President recommends that the Board of Trustees approve a contract with Dell Marketing L.P in the amount of \$360,442.39 for computers to be used in faculty and administrative offices. Funding will come from the FY 24-25 capital budget (50%) and a capital lease agreement of which the state (PDE) participates in at 50%.

Attachment 7.8

- 7.9 The President recommends that the Board of Trustees approve a contract with CDI, LLC in the amount of \$34,248.20 for Servers to be used by the ITS department. Funding will come from the Technology Endowment Fund.

Attachment 7.9

- 7.10 The President recommends that the Board of Trustees approve a contract with Mancino Manufacturing in the amount of \$31,692 for Supply and Installation of the Wrestling room wall padding and flooring. Funding will come from the NCC Foundation Student Activity Center Funds.

Attachment 7.10

8. Other Business

- 8.1 Old Business
- 8.2 New Business
- 8.3 General Public Comment

9. Adjournment