



Northampton Community College

Request for Transfer Credit Evaluation

Official transcripts from your previous college and university attendance must be submitted in order for transfer credit to be evaluated. To be official, transcripts must be sent directly by each college/university through the mail or an authorized electronic transfer (faxed transcripts are not official). If a student hand delivers a transcript it must be in the issued sealed envelope to be considered official.

Please have transcripts mailed to:
Processing, Student Enrollment Center
Northampton Community College
3835 Green Pond Rd
Bethlehem, PA 18020

Authorized electronic transfers to:
transcripts@northampton.edu

Name (please print clearly) _____
Last First Middle

Previous Name(s) _____

NCC Student ID # _____ or Last 4 Digits of SS # XXX-XX- _____

NCC Student Email _____@spartan.northampton.edu

Preferred Phone # (____) _____ Alternate # (____) _____

Program major _____

Requesting: New Evaluation _____ Re-evaluation _____ Changed my Program Major _____

Please select one of the following:

_____ New to NCC – preparing for first semester or currently attending first semester at NCC

_____ Continuing student – have completed at least one semester at NCC

_____ Readmit student – indicate semester of return to NCC __ Fall __ Spring __ Summer _____ Year

Have you completed a readmit form? ___ Yes ___ No (if no, you must do so to update your records)

_____ Submitted Graduation Application – need credits transferred for review of graduation application

College and University transcripts you want evaluated:

_____ Office Use: _____

_____ Office Use: _____

_____ Office Use: _____

_____ Office Use: _____

Signature _____ Date _____