

2010 CRIME REPORT - BETHLEHEM CAMPUS AND FOWLER CENTER CAMPUS

Northampton Community College is concerned about the safety and welfare of all individuals who study, work or visit the campus. We believe that every student, employee and visitor has the right to be part of an environment, which is safe and does not tolerate misconduct. With this in mind, the following information has been prepared so that the entire college community is aware of security and housing policies and crime statistics. This information conforms to both state and federal reporting requirements.

WHO IS IN CHARGE?

The Director of Facilities and Campus Safety is ultimately responsible for security. Seven full-time security officers and nine part-time security officers are employed to discourage any acts of vandalism or disruption. The security personnel patrol all buildings as appropriate and maintain a presence in the parking lots. The security officers have a close working relationship with local police, and if necessary, will contact the police whenever a situation warrants their involvement. College security officers are Pa State Act 235 certified and will assist police on any campus response.

CAMPUS CRIME STATISTICS FOR NORTHAMPTON COMMUNITY COLLEGE:

The College and University Security Information Act (Act 73) require that all Pennsylvania colleges and universities furnish students and employees with statistics regarding campus crimes, along with campus security practices.

Crime rates are indicators of reported crime activity and are standardized by population. They are more refined indicators for comparative purposes, than are volume figures. The Uniform Crime Report (UCR) Program provides three (3) types of crime rates: offense rates, arrest rates, and clearance rates. We will be using the offense rate.

An offense rate, defined as the number of offenses per 100,000 population, is derived by first dividing a jurisdiction's population by 100,000 and then dividing the number of offenses by the resulting figure

Example:

- a. Population of jurisdiction, 9,346
- b. Number of known specific offenses for jurisdiction for 2008.

Divide 9,346 by 100,000 = .09346

Divide 46 (thefts) by .09346 = 492.18

The offense rate for that specific offense is 623.83 per 100,000 people. The number .09137 can now be divided into the totals of any offense class to produce a crime rate for that offense.

The jurisdiction population for the college is based on student headcount and full-time equivalent employees. (This population changes with every term.)

Jurisdiction Population:

2010- Student FTE-8,354 Employee FTE-992 = 9,346

2009- Student FTE-8,287 Employee FTE-850 = 9,137

2008- Student FTE- 7,303 Employee FTE- 862 = 8,165

CAMPUS CRIME STATISTICS

Offense Type	Year	On Campus	Non Campus	*Residence Facilities	Public Property	Total	Rate/100,000
Aggravated Assault	2010	0	0	0	0		0
	2009	3	0	1	0	3	32.83
	2008	10	0	6	0	10	122.47
Arson	2010	0	0	0	0	0	0
	2009	1	0	0	0	1	10.94
	2008	2	0	0	0	2	24.49
Burglary	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Homicide	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Negligent Manslaughter	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Motor Vehicle Theft	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	1	0	1	0	1	12.24
Robbery	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Sex Offences: Non Forcible	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Sex Offences: Forcible	2010	1	0	1	0	1	10.69
	2009	1	0	1	0	2	21.88
	2008	0	0	0	0	0	0
Larceny, Theft (Pa Required)	2010	46	0	5	0	46	492.18
	2009	57	0	7	0	57	623.83
	2008	92	0	6	0	92	1126.76
Disorderly Conduct (Pa Required)	2010	5	0	2	0	5	53.49
	2009	12	0	6	0	12	131.33
	2008	51	0	32	0	51	624.61
Simple Assault (Pa Required)	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	10	0	6	0	10	122.47
Vandalism (Pa Required)	2010	18	0	7	0	18	192.59
	2008	20	0	6	0	20	218.89
	2008	37	0	5	0	37	453.15

Offense Type	Year	On Campus	Non Campus	*Residence Facilities	Public Property	Total	Rate/100,000
Liquor Violations Referred For Disciplinary Action	2010	4	0	4	0	4	42.79
	2009	33	0	32	0	33	361.16
	2008	27	0	27	0	27	330.67
Drug Violations Referred For Disciplinary Action	2010	5	0	1	0	5	53.49
	2009	2	0	1	0	2	21.88
	2008	8	0	8	0	8	97.97
Weapons Violations Referred For Disciplinary Action	2010	0	0	0	0	0	0
	2009	1	0	1	0	1	10.94
	2008	1	0	0	0	1	12.24
Liquor Law Violations ARRESTS	2010	2	0	2	0	2	21.39
	2009	10	0	8	1	11	120.38
	2008	12	0	11	1	12	146.96
Drug Violations ARRESTS	2010	2	0	2	0	2	21.39
	2009	3	0	3	0	3	32.83
	2008	9	0	9	0	9	110.22
Weapons Violations ARRESTS	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
All Other Offenses**	2010	4	0	4	0	4	42.79
	2009	1	0	1	0	1	10.94
	2008	0	0	0	0	0	0

*CRIMES REPORTED IN THE RESIDENTIAL FACILITIES COLUMN ARE ALSO INCLUDED IN THE ON CAMPUS CATEGORY.

**Note: All Other Offenses include harassment, harassment by communication, threats, unlawful restraint, loitering, prowling and trespassing

HATE CRIMES STATISTICS

* Offense Type	Year	On Campus	Non Campus	*Residence Facilities	Public Property	Total	Rate/100,000
Aggravated Assault	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Arson	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Burglary	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Homicide	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Negligent Manslaughter	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Motor Vehicle Theft	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Robbery	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Sex Offences: Non Forcible	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Sex Offences: Forcible	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Larceny, Theft (Pa Required)	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Disorderly Conduct (Pa Required)	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Simple Assault (Pa Required)	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0
Vandalism (Pa Required)	2010	0	0	0	0	0	0
	2009	0	0	0	0	0	0
	2008	0	0	0	0	0	0

*A hate crime is executed with or motivated by bias. A crime committed with bias is a criminal offense against a person or property which is motivated by the offender's bias against the victim's race, religion, disability (mental and physical), ethnicity or national origin, or sexual orientation.

2010 Northampton Community College FIRE LOG

RESIDENCE HALLS

<u>NATURE</u>	<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>	<u>INJURIES</u>	<u>FATALITIES</u>	<u>DAMAGE</u>
Food in microwave	2/13/10	00:40	Room 156	N	N	\$0
Food in oven	2/20/10	22:00	Kitchen/ Game room	N	N	\$0
Food in microwave	4/26/10	23:50	Room 121	N	N	\$0
Food frying on stove top	5/8/10	01:45	Kitchen/Game room	N	N	\$0

APARTMENTS

<u>NATURE</u>	<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>	<u>INJURIES</u>	<u>FATALITIES</u>	<u>DAMAGE</u>
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(nothing reported)

Security Procedures

The College is an open door institution and we take pride in making our facilities available to the local community. Most activities and programs occur between the hours of 7:30 a.m. and 10 p.m. Security personnel, maintenance staff and/or administrators are on campus 24 hours a day, seven days a week. The campus has adequate lighting and we have experienced relatively few incidents of crime or misbehavior. However, when incidents are observed, all members of the campus community are instructed to call security at 610-861-5588 by using any telephone or campus emergency phone. A Campus Crime Log is available for review in the Facilities office. In all situations, the College reserves the right to contact the State or local police. NCC has no agreements such as a written memorandum of understanding (MOU) with state & local police for the investigation of alleged crimes, however NCC has a close working relationship with the local police and will contact them if a situation warrants their involvement.

Philosophy:

A student enrolling in the College assumes an obligation to conduct himself in a manner compatible with the College's function as an educational institution.

The College has an interest in behavior subject to this code separate from that of the civil authorities and, therefore, has the right and responsibility to exercise its jurisdiction and to take such action as is appropriate to protect this interest. Whenever appropriate, the College may report a discipline matter to civil authorities. Any member of the College community (administrative official, faculty member, or any employee) may bring a charge under this code against a student by submitting the particulars of the allegation in writing to the Director of Judicial Affairs or Director of Student Services/Monroe.

Student misconduct (non-academic)

Misconduct for which a student is subject to disciplinary action includes the following:

1. Forgery, alteration or misuse of college documents, records or identification fraud; or knowingly furnishing false information to the College.
2. Acting or speaking in a manner seriously disruptive to the normal educational functions of the College, administration of the College disciplinary procedures or other College activities, including its community service functions, or of other authorized activities on College property or at College-sponsored or supervised functions.
3. Assaulting or harassing any person on College property or at College sponsored or supervised functions; or threatening to do any of those acts; or conduct that threatens or endangers the health or safety of another person.
4. Stealing, concealing, defacing, tampering with, or intentionally damaging College property, or the property of a student, College employee, or campus visitor, or threatening to do so.
5. Unauthorized entry to, or use of, College property, including the failure to leave any of the College buildings or grounds after being requested to do so by an authorized representative of the College while in the performance of his duties.
6. Drinking or possessing any alcoholic beverage*, or being intoxicated on College property or at College-sponsored or supervised functions.

Student Code of Conduct

7. Use, possession, or distribution on College properties or at College sponsored or supervised functions of controlled or dangerous drugs or substances as defined by state and/or federal law, except as expressly permitted by law.
8. Possession or use on College property or at College-sponsored or supervised functions of any firearm, gun, knife (except a pen knife without a switchblade), or other dangerous or deadly weapons of any kind, or of any explosive material or device, except as expressly permitted in writing by the President or his designee.
9. Failure to comply with reasonable directions of college officials acting in performance of their duties, including refusing to furnish identification upon request.
10. Violation of other published College policies or regulations, or violation of federal, commonwealth, or local laws constituting felonies or misdemeanors.

Unless otherwise provided, the above actions will be considered unacceptable conduct on the College campus or any of its branch facilities, including the student residence facilities, and at College-sponsored or supervised functions or in any situation where students officially represent the College away from the campus. *Students who are age 21 or above may consume alcohol when it is served, with College approval, at a College-sponsored event. However, all students, regardless of age, must abide by the laws of the Commonwealth and may not at any time be intoxicated on College property or at a College-sponsored event. The consumption or possession of alcohol, alcohol containers or alcohol paraphernalia, is not permitted in the student apartments, or residence hall.

Disciplinary Actions

Warning/Action: Oral or written expression that the student is in violation of the Code of Student Conduct and the imposed discipline, if any.

Interim suspension: Exclusion from classes and other privileges or activities (not to exceed 15 days) pending final determination of an alleged violation. It is to be invoked only when the presence of the student on campus is detrimental either to the student or to others.

Suspension: Exclusion from classes and/or exclusion from other privileges or activities or from campus for a specific period of time.

Housing suspension: Exclusion from the resident facilities and the general grounds or parking lots surrounding the housing facilities including activities sponsored or supervised by the housing office, for a specific period of time.

Housing visitation suspension: Exclusion from visiting the resident facilities and the general grounds or parking lots surrounding the housing facilities, including activities sponsored or supervised by the housing office, for a specific period of time. **Dismissal:** Permanent dismissal from NCC.

Any disciplinary action may include additional stipulations (e.g., fines and/or rehabilitative procedures such as counseling and/or community service).

Disciplinary Actions Jurisdiction

The Director of Judicial Affairs or his/her designee, is responsible for administering the Student Code of Conduct. The College Committee on Discipline functions to hear all serious offenses and appeals.

The College Committee on Discipline shall be composed of the following: 8 faculty members (at least two who teach at the Monroe campus) elected to a two year term at large by their peers ; 8 students (at least 2 shall take classes at the Monroe Campus) appointed to a one year term by the Student Senate and/or Monroe Student Governance; and an appointee of the Vice President for Student Affairs/Dean of Students. *Note: students may self nominate or be nominated by their peers or faculty and staff at the College. Elected members of the student governing bodies are automatically eligible for consideration.*

A quorum shall consist of the following: 3 persons – including 1 faculty member, 1 student and the appointed administrator. All decisions shall be determined by a majority of those present.

Election of faculty and students to this committee will be administered by the office of the Vice President for Student Affairs.

Disciplinary Procedures

1. The Director of Judicial Affairs or his/her designee, will conduct an investigation of the alleged misconduct. Based on the results of the investigation, the Director of Judicial Affairs will either:
 - a. dismiss the charge
 - b. impose a disciplinary action in the form of a warning, suspension or interim suspension
 - c. refer the case to the College Committee on Discipline (all serious cases which may subject the student to suspension from the college will be referred to the committee for initial hearing). The committee will recommend action to the Director of Judicial Affairs.
2. The student will receive written notification of:
 - a. the charges lodged against him, including identification of the complainant
 - b. scheduled time and place of all hearings to include the identity of the person(s) hearing the case. (A student has the right to challenge the composition of the College Committee on Discipline. The Director of Judicial Affairs must be notified in writing of this intent no later than 48 hours prior to the scheduled hearing.) This notification must identify, as precisely as possible, the specific reason for the challenge.
 - c. any disciplinary action that is to be imposed and the specific period of time for which the disciplinary action will be in effect.
3. All disciplinary actions are to be imposed within 20 consecutive days of the initial written notification of the charges.
4. A student is entitled to assistance by a College friend (who is defined as any member of the faculty or staff or fellow student) and/or counsel. The Director of Judicial Affairs must receive written notification from the student of the intent to have counsel and/or a college friend present no later than 48 hours prior to the scheduled procedure.
5. All hearings will be closed unless the student requests an open hearing. Written notification of the student's intention to request an open hearing must be received by the Director of Judicial Affairs within 48 hours prior to the hearing.
6. A student, charged with a violation of the code, shall be presumed innocent of those charges until his guilt is determined or the basis of the evidence properly admitted.
7. Refusal by the student to participate in disciplinary proceedings shall result in exclusion from classes and/or exclusion from other privileges or activities or from campus.

Appeals

A student may appeal a disciplinary decision of the Assistant Dean of Students of the Director of Student Services/Monroe, to the College Committee on Discipline. After hearing an appeal, the Committee will recommend action to the Vice President, Student Affairs, or his/her designee. In cases where the College Committee on Discipline conducts the initial hearing and recommends action to the Dean of Students, appeals will be made directly to the Vice President, Student Affairs, whose decision is final.

All appeals must be filed in writing with the Assistant Dean of Students or Director of Student Services/Monroe within ten (10) days from the date the student receives notification of the disciplinary action. The student shall identify as precisely as possible the basis for appeal.

SEXUAL ASSAULT POLICY

NCC considers sexual assault and related violence to be acts that will not be tolerated within the academic and residential environment of this community. Such violence and/or abuse will include sexual harassment, relationship violence, rape and other forms of sexual assault perpetrated against any student, faculty/staff member, or any other person in the NCC community.

NCC is committed to providing immediate support of all victims of sexual assault, harassment and related violence. (See Student Handbook for specifics regarding Sexual Harassment Policy.) Additionally, NCC will provide, on an annual basis, educational programs for students regarding prevention of sexual assault and various other safety/security issues. These programs will include, but will not be limited to, orientation programs for new resident students and special workshops for all students (voluntary) offered throughout the academic year. Additionally, related literature will be available throughout campus.

Definition:

A Sexual Assault is defined as rape (see PA Crime Codes 3121, 3122, 3125), attempted rape, unwanted touching of intimate parts of another person, or subjecting a person to physical sexual contact against his/her consent or without his/her consent. Any person whose judgment is impaired by alcohol or other controlled substances, or who is unconscious, will be considered incapable of giving consent

PROCEDURES REGARDING INCIDENTS OF SEXUAL ASSAULT

All members of the campus community should report any incidents of violence, abuse and/or sexual offenses to Security or the Dean of Students. Additionally, the College will encourage victims to seek criminal prosecution under the PA Crimes Code, and wherever possible, will pursue criminal prosecution.

Any student charged with such an offense will be subject to disciplinary action as outlined in the Student Code of Conduct and herein. Persons charged with such offenses may also be prosecuted under PA criminal statutes.

If any faculty or staff member is charged with such an offense, the situation will be referred to the Dean of Human Resources/Planning for investigation and action as outlined in policy 2.10.

If you are the victim of a sexual assault:

1. Seek immediate medical attention. Do not change clothing, shower, bathe, brush teeth or douche. Delay the above and going to the bathroom (if possible) until you are examined as this preserves evidence of the assault. Medical attention should be accessed at a local hospital.

EMERGENCY - 911
BETHLEHEM TOWNSHIP POLICE - 610-330-2200
CAMPUS SECURITY - 610-861-5588
EASTON HOSPITAL - 610-250-4000

Hospital emergency rooms will report incidents to police, but you are not obligated to press charges or to give information that makes you feel uncomfortable.

2. Seek emotional support. It is important that you talk about this issue and that you tell someone you trust.

On campus you may contact:

The Counseling staff	-	610-861-5346
The Health Center	-	610-861-5365
Student Life	-	610-861-5324
Residence Life staff	-	610-861-4115

Off-campus you may contact:

Crime Victims Council/Sexual Assault
24 hour hotline - 610-437-6611

If it's after hours and offices are closed, resident students may call Security 610-861-5588 and ask them to contact staff member on duty (just say you have an emergency - you do not need to give details).

3. Report the assault. Victims are urged to report all incidents of sexual assault. If the assault occurs on campus, it should be reported to Security and the Bethlehem Township Police. Assaults occurring off campus should be reported to the appropriate jurisdiction and students should seek support from the Crime Victims Council (see Item #2). Assaults reported to campus security will be investigated by that department. Additionally, reports may be made to the Bethlehem Township Police. Please note that you are not obligated after reporting an incident to cooperate in a criminal investigation.

A. If a victim determines that he/she wants to proceed with formal college discipline action, the college will proceed with an investigation. The investigation will include a meeting with the accused at which time he/she will be informed of his/her rights under the Student Code of Conduct. Additionally, the accused will be given an opportunity to provide a written statement to contest the allegations.

B. Once the investigation is complete, the victim will meet with the college official to discuss the results and whether with the consent of the victim, formal charges will be initiated.

In cases of sexual assault, the procedures will be as follows:

1. The College Committee on Discipline will be called to hear the case.
(See Discipline procedures in Student Code of Conduct.)
2. Any member of the committee who knows either the victim or the accused, and who may have a professional conflict,
will not be allowed to hear the case.
3. Both accused and victim will have the opportunity to respond to evidence presented at the hearing.
4. Victim's sexual history will not be used as evidence at the hearing.
5. The consumption of alcohol or other drugs may not be used as an excuse for the commitment of a sexual offense by the accused.

Possible Sanctions:

See Student Code of Conduct (as outlined in NCC Student Handbook).

RIGHTS OF VICTIMS AND ACCUSED**Victim's Rights:**

A student at NCC has the right:

1. To report an incident of sexual assault to Security or the Director of Judicial Affairs.
2. To reasonable confidentiality.
3. To the support of a member of the counseling staff to accompany him/her through campus disciplinary proceedings.
4. To a safe environment which may include a change of residence (for victim or for the accused). Adjustments may also be made to the class schedule, if necessary.
5. To be present during discipline proceedings and to be notified of the results of the hearing.
6. To protection from any reference to past sexual history during disciplinary proceedings.
7. To be afforded all rights as defined under Student Code of Conduct.

Accused's Rights:

A student accused of a violation under this section of the Student Code of Conduct has the right:

1. To reasonable confidentiality.
2. To be afforded all rights as defined under the Student Code of Conduct.
3. To have access to College counseling services.

REGISTERED SEX OFFENDERS

Information concerning registered sex offenders may be obtained from the Pennsylvania State Police. Visit their web site at www.psp.state.pa.us Select the FAQ category from their home page.

GENERAL COLLEGE POLICIES ON SUBSTANCE ABUSE & CRIMINAL RECORDS

Drinking or possessing alcoholic beverages is prohibited on campus unless specifically approved by the President or his designee. Students who are age 21 or above may consume alcohol when it is served, with College approval, at a College-sponsored event. However, all students, regardless of age, must abide by the laws of the Commonwealth and may not at any time be intoxicated on College property or at a College-sponsored event.

The consumption or possession of alcohol is not permitted in the student apartments or residence hall.

All employees and visitors are expected to abide by State and Federal laws in regard to substance abuse and the carrying of weapons and firearms. The College will request information about a prior criminal record from those students applying to live on campus and those applying to the nursing program. All employees also undergo a criminal background check prior to employment. Anyone who operates campus vehicles must file a motor vehicle review form and have a clear driving record.

STUDENT HOUSING

There are 12 furnished on campus apartments, which house 48 students and one traditional Residence Hall that houses 200 students. All new and returning students are eligible to apply.

Fire/Emergency Evacuation of the Dorms:

If you hear alarms go off, exit the building immediately in a quiet and orderly fashion and head to the far areas of the parking lot. All rooms will be checked so be sure to exit or you may be subject to disciplinary action. Some exits have an alarm that will sound upon exit, use these doors only during an evacuation. Be sure to clear the front entrance area for emergency responders to access the building.

Individuals in wheelchairs and other disabled persons should observe the following procedures for evacuation:

All persons shall move toward the nearest marked exit. If you are on the second floor the wheelchair occupant or other disabled person may attempt to use the elevator. As a second choice, when a wheelchair occupant reaches an obstruction, such as a stairway, he/she should request assistance from others in the area.

Note: It is suggested that the wheelchair occupant or other disabled person, when possible, prepare for emergencies ahead of time by learning the locations of exit corridors, stairwells and by showing a room mate how to assist him/her in case of emergency.

Reporting a Missing Room Mate / Resident:

4.06.14 Missing Resident Student Policy

To comply with federal law, if it is determined that a student for whom a missing person report has been filed has been missing for more than 24 hours the College will notify the student's emergency contact and/or parent/legal guardian. If an emergency contact and/or legal guardian are not able to be contacted, the College will notify law enforcement.

The College will request of all Residence students each year that they provide, on a voluntary basis, contact information in the event that the student would be reported officially missing during his or her tenure at the College. If a NCC resident student is suspected missing from the campus, immediately contact a member of the Residence Life Staff and Campus Security (610-861-5588)

All reports of missing persons made to Residence Life and/or Campus Security Department staff are followed up with an on-going investigation. If it is determined by Campus Security that a student for whom a missing person report has been filed has been missing for more than 24 hours, then within the next 24 hours the college will:

Notify the individual identified by the student as the missing person contact;

If the student is under 18 years old, the college will notify a parent or guardian;

And in cases where the student is over 18 and has not identified a person to be contacted, the college will notify appropriate law enforcement officials.

Note: If a student is considered officially missing, is over the age of 18, and has not identified a contact person, the College must notify law enforcement officials in accordance with federal law.

* Policies governing residence life can be found in the Residence Life Handbook or at the colleges web site: www.northampton.edu. General Housing information is also available by calling the Director of Residence Life 610-332-6171.

VEHICULAR/PARKING REGULATIONS

Vehicles that are parked in areas designated as fire lanes and handicapped parking are subject to being ticketed by the Bethlehem Township Police. All other vehicles parked illegally will be ticketed by the college staff. The cost of a parking fine issued by the college staff is \$10, except illegal handicap parking, which is \$25. A \$10 late fee will be assessed for each ticket not paid within 7 days. Unpaid parking tickets will be posted to the student's hold file in the Student Information System, which will prohibit the student from registration for the subsequent semester, obtaining transcripts, or graduating until the fine is paid.

Bicycle racks are located near the College Center and at the student residence hall. All bicycles are to be parked at these racks and may be chained to the rack. Bicycles are not to be chained or parked in any areas other than those so designated for bicycles. Bicycle riding is not permitted on any college walkway or bridge.

VEHICLE INFORMATION

Where do I Park?

Park in any of the lined spaces in the parking lots on Campus unless specifically designated for specific uses. Sometimes parking fills up on the South side of Green Pond Road. When this happens, please use the parking lots North of Green Pond Road (Gates Center). Please do not park on the grass or in fire lanes, loading zones, visitors' spaces, walkways, driveways, or other areas that are marked as restricted parking areas. The college assumes no liability for parked vehicles or personal property. Vehicles owners/operators park at their own risk.

Speed Limit & Abandoned Vehicle Notice:

Our campus speed limit is 15 MPH. Do not leave your vehicle on campus overnight unless you reside on campus. If extenuating circumstance requires your car to remain overnight, inform Campus Security at (610) 861-5588. Vehicles remaining on campus more than 72 hours will be considered abandoned and will be removed at the owner's expense.

What if I Require Special Parking Arrangements?

Students can request special parking arrangements to accommodate a disability or medical condition by contacting the Office for Disability Services, College Center 249 (610) 861-5342. For employees, contact Human Resources, (610-861-5460).

Do Students Register Their Vehicles?

NO - students do not have to register their vehicles.

Should Staff Register Their Vehicles?

YES - registered staff vehicles are issued a sticker that authorizes parking in designated staff areas. Staff can register their vehicles by calling the Physical Plant department 610- 861-5301 between 8 a.m. and 5 p.m. daily.

Where can I Park my Motorcycle?

In the first row of Lot C there is designated motorcycle parking.

SAFETY INFORMATION AND ALERTS

Emergency Communications:

The College will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff on campus. Accompanying text, e-mail and or phone calls will be issued, also information may follow

in the NCC News, via E-mail and in the Commuter with information regarding incidents on campus. Staff and students should also read the NCC News for periodic articles on how to keep NCC a safe campus, and for the annual publishing of the security report. Additionally, the NCC News will also be used to announce special programming events with regards to safety and security issues. A campus crime report is available upon request to the Chief of Campus Security, Student Enrolment or the Office of Student Affairs.

Emergency Phones:

Three emergency phones are located in the parking lots and are for use if an emergency arises. Simply press the button and a connection to Security will be made. When Security answers please indicate the nature of your emergency and your location (use the number on the pole). Additional phones located throughout the facilities for emergency use:

Kopecek Hall South 1st floor by the elevator.

Kopecek Hall Plaza level by the stairway.

Commonwealth Hall by the Vending Machines in Auto Tech section.

Penn Hall first floor East end near room 109.

College Center first floor by the Health Center.

College Center first floor main lobby

College Center South entrance by auto door.

College Center third floor by room 334A.

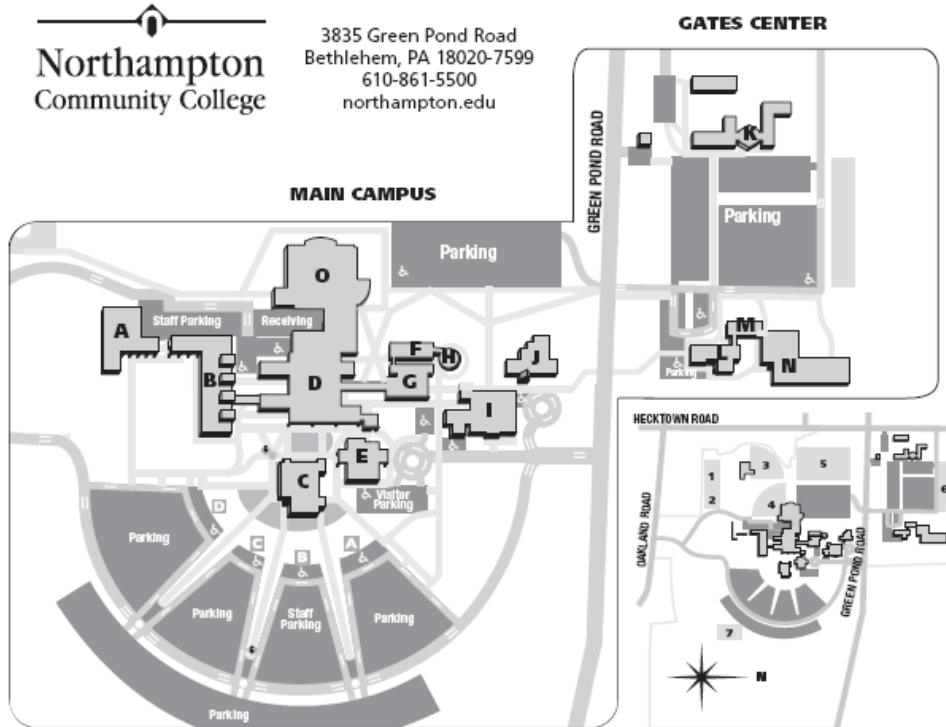
College Center fourth floor by the main elevator.
Richardson Hall first floor in the South stairway.
Richardson Hall basement by Room 10.
Richardson Hall East side exterior by Security Office
Communications Hall by the Rest rooms.
Reibman Hall Playground-West side on porch.
Alumni Hall by Hampton Winds Restaurant
Hartzel Hall outside the main entrance between County Hall & Hartzel.
Hartzel Hall Lobby by room 153.
Hartzell Hall near room 187.
Residence Hall outside the main entrance.
Spartan Center North entrance.
Student Enrollment Center Lobby.

Crime Tip Line:

The campus security office maintains a confidential crime tip line 610-861-4129. This is a confidential message center that students or staff may use to provide College authorities with anonymous information concerning crimes on campus or other code violations.

CAMPUS MAPS

See attached maps detailing campus areas and surrounding public property.



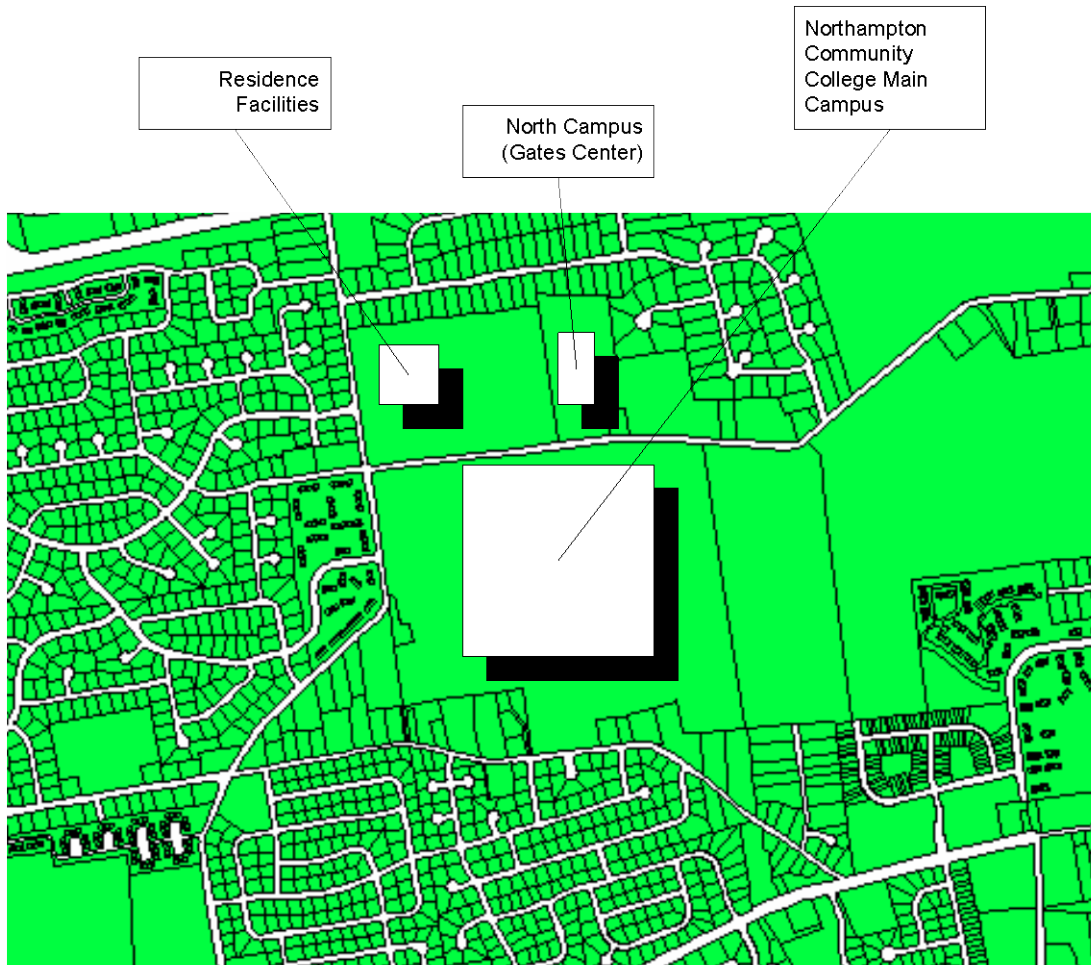
Buildings

- A** Commonwealth Hall
- B** Penn Hall
- C** Kopecek Hall: Lipkin Theatre
- D** College Center:
Cafeteria, Mack Library, Gymnasium,
Fitness Center, Bookstore, Health Center
- E** Student Enrollment Center:
Admissions, Financial Aid, Registrar, Bursar
- F** Founders Hall
- G** Richardson Hall: Computer Labs
- H** Kiva
- I** Communications Hall
- J** Jeanette F. Reibman Hall: Child Care
- K** Student Housing
- L** Alumni Hall: Hampton Winds Restaurant
- M** County Hall
- N** Hartzell Technology Hall
- O** Spartan Center

Features

- 1** Tennis Courts
- 2** Basketball Courts
- 3** Baseball Diamond
- 4** Softball Diamond
- 5** Soccer Field
- 6** Soccer Field
- 7** Golf Range

NORTHAMPTON COMMUNITY COLLEGE SUROUNDING AREA



NORTHAMPTON COMMUNITY COLLEGE FOWLER CENTER
SOUTHSIDE BETHLEHEM

