
RESIDENCE LIFE HANDBOOK

FALL 2011 - SPRING 2012

WHERE LIVING AND LEARNING COME TOGETHER

**NORTHAMPTON COMMUNITY COLLEGE
RESIDENCE LIFE
(610) 861-5324**

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Dear Resident Student:

Welcome to Northampton Community College and greetings from the Residence Life Staff. We thank the new students for choosing to live in the Residence Hall at Northampton Community College and welcome back the students who are returning this year.

I hope you will enjoy your experiences at Northampton Community College this year. One of our goals during your residential experience here is to provide opportunities for academic, personal, and social growth. We encourage you to take advantage of the many activities you will be presented with, while engaging in the community.

Please take some time to review this handbook, as it will provide you with an understanding of expectations of making Northampton Community College your home. The policies outlined in the handbook will help create a positive community environment for you to live in in the Residence Hall and Apartments. We hope that all residents will actively participate in this community, as we hope your time here at Northampton Community College will be remembered forever and will be the foundation for your future.

Again, welcome to the Northampton Community College family. Do not hesitate to contact me if I can be of any assistance. We look forward to hearing your comments and suggestions throughout the year.

Sincerely,

Janelle Howey

Janelle Howey
Director of Residence Life

STUDENT RIGHTS AND RESPONSIBILITIES

NCC welcomes you to our campus! We encourage all residents to read and fully understand the Residence Life Handbook and the Student Code of Conduct, which can be found in the Student Handbook. Residents are bound to the policies and procedures listed in the Residence Life Handbook, Housing Contract, and the Student Handbook as well as all federal, state, and local laws. Policies may change during the year without a new handbook being distributed. However, we will notify residents of changes through your NCC e-mail account or by campus mail. For additional copies of all three documents, contact the Residence Life Office in College Center 252 or call (610) 861-5324.

AS STATED IN THE COLLEGE STUDENT HANDBOOK:

- ◆ A student has the right to pursue an education in an environment that is conducive to the free flow of information and ideas.
- ◆ At Northampton, a student is encouraged to express him or herself through speech and actions and to actively participate in decisions that affect the educational process.
- ◆ With these rights, comes accountability. A student has the responsibility to realize that his or her actions must not interfere with the College's function as an educational institution and with the rights of others.

HOUSING ELIGIBILITY AND SELECTION

ELIGIBILITY

All accepted students are eligible to apply for housing. An applicant will be considered *new* if they are a first-time applicant to the College. A re-admit student is defined as previously enrolled at NCC, but missed one major semester, and is re-entering the College. All re-admit or currently enrolled students with an academic history must have a minimum cumulative grade point average of 2.0 in order to be eligible for housing. Students not meeting the 2.0 minimum requirements will either be placed on probation or denied housing. GPA appeals can be placed in writing and submitted to the Residence Life Office.

Living on campus is a privilege. NCC reserves the right to reject housing applicants for any reason. Incomplete or falsification of information will result in immediate termination of the housing contract.

Fees

All applicants must submit a \$25.00 application fee.

Refunds

The application fee is refundable if an applicant hasn't been offered a housing assignment. Applicants requesting a refund must submit a written request or an e-mail through their NCC Student Account. We are unable to accept any other form of communication.

Roll-overs

Applications, deposits or fees will only be rolled over for one major semester or one summer session. The request to roll over an application, deposit or fee must be in writing.

Mid-semester or Non-standard Classes

Housing spaces will not be held for students enrolled in mid-semester or late start classes.

SELECTION

Returning residents must meet the housing GPA requirements to be eligible to return to housing the following semester.

For new housing applicants, the NCC residence selection process is based on the housing selection criteria.

Deadlines

Fall housing applicants are encouraged to apply by March 1st while Spring housing applicants should apply by September 1st. Housing spaces will be offered to qualified applicants after these posted dates. Applicants will continue to be accepted, space permitting, up until the 10th week of the semester.

Returning Students

A resident is considered "returning" after residing on campus for one major semester. NCC will reserve at least fifty percent of the housing spaces for returning residents of non-sponsoring school districts for the fall semester. If the number of returning residents exceeds the number of spaces available, a lottery will be conducted.

Returning residents must be registered as a full time student (12 credit hours) by the Housing Lottery/Room Selection date in April. If they are not registered as a full time student by the Housing Lottery/Room Selection day, they will not be allowed to pick a room for the Fall semester. If a returning resident does not participate in Room Selection, he/she will only be offered a housing spot at a later date if spaces are available.

REMOVAL

In order to be removed from the wait-pool, an applicant must submit a written request to the Residence Life Office. Applicants who decline a housing space when offered will be removed from the wait-pool unless they request their application status to be rolled over to the subsequent semester.

Fall to Spring Consideration

Students may roll their applications over to the spring semester. Spring spaces will also be offered according to the Housing Selection Criteria.

CONTRACTS AND SECURITY DEPOSITS

Once selected, the student is mailed the housing contract and room information. All students are required to return the signed contract and the required housing deposit of \$150.00, which holds the student housing assignment until they complete the pre-check-in steps, which include payment, registration, health form requirements and deadlines. The contract should be read carefully since it contains very important information about living on the NCC campus. If the executed contract is not returned or payment is not received by the specified date, the student will forfeit his or her housing assignment.

Housing Contracts

Contracts will not be offered after November 1 for the fall semester or after April 1 for the Spring semester.

BREAK OF CONTRACT

Any student requesting to break the terms of the contract prior to the expiration date must do so in writing to the Residence Life Office.

SECURITY DEPOSITS

Once a resident moves in, the deposit is applied to cleaning, repair and replacement of all damage to the premises and furnishings. As long as the student requests housing, the deposit will be applied from one academic semester to the next. At the time of checkout, the deposit will be applied to other College fees owed, such as tuition, library fees and parking fines. The remaining balance will be refunded to the resident if all other terms of the contract are met. If the cost of the damages or fees owed exceeds the security deposit, the residents will be billed for the difference.

Students will be billed immediately for damages that occur during the year that require immediate repair. Payment must be made by the date assigned by the staff. Residents will reimburse the College for any damage (outside of the normal wear and tear) done to NCC property.

REFUND OF SECURITY DEPOSIT PRIOR TO EXPIRATION OF THE CONTRACT

Residents, who wish to cancel the housing contract, must do so prior to occupancy. Security deposits for the Fall semester are refundable if requested in writing prior to July 1. Security deposits for the Spring semester are refundable if requested in writing prior to December 1. During Fall occupancy, the security deposit is ONLY refundable if the College can fill the vacancy with a new resident by the start of the Spring semester (as long as the student doesn't have an outstanding balance with the college). Spring security deposits are refundable ONLY if the college can fill the vacancy with a new resident by April 1st and if the student requesting the refund doesn't have an outstanding balance with the college.

Security Deposit Roll-Over

Students who have received a housing contract and have paid the \$150.00 deposit can request their deposit be rolled over to the next major semester if they are unable to commence occupancy as stated in the contract. Security deposits can only be rolled over once. Students requesting a security deposit refund after they are approved for a

rollover are subject to the conditions of the housing contract. Request for rollovers need to be received from the student in writing or through their NCC Student E-Mail.

ROOM FEES AND REFUNDS

ROOM FEES

Semester Room Rates: Residence Hall: \$2,108.00 per semester
 Apartment/Efficiency: \$2,244.00 per semester

Students need to pay all room/meal plan fees by the date specified on the contract and bill. Failure to pay the bill in full by the specified date allows the College to terminate the contract, suspend meal plan usage and re-allocate the housing assignment. Rates for residents who are issued a contract after the start of the semester are pro-rated on a weekly basis until November 1 or April 1. The prices above are based on the Fall 2011 and Spring 2012 semesters.

SINGLE ROOM FEES

If a space is available, a returning resident can request a single room in the residence hall or apartment bedroom. The key criteria used to make single room assignments are: academic achievement, positive community behavior and demonstrated independent living skills. Listed is the single room rate for the Fall 11 and Spring 12 semesters.

Residence Hall: \$2635.00 per semester
Apartment/Efficiency: \$2635.00 per semester

RENT REFUNDS

A resident's room rent is refundable on a pro-rated basis prior to the 5th week of the semester according to the following conditions:

- ◆ Request for room rent refund is submitted in writing to the Residence Life Office
- ◆ Resident formally checks out of room/apartment
- ◆ Resident doesn't have an outstanding balance with the college
- ◆ Resident doesn't breach the terms of the housing contract

2011-2012 ACADEMIC YEAR

100% Withdraw prior to check-in	<u>FALL</u> Aug. 19
90% Withdraw during the 1 st week of class	Aug. 20 - Aug. 28

80%	Withdraw during 2 nd week	Aug. 29 - Sept. 4
60%	Withdraw during 3 rd week	Sept. 5 - Sept. 11
40%	Withdraw during 4 th week	Sept. 12 - Sept. 18
0%	From the 5 th Week on	Sept. 19 on

SPRING

100%	Withdraw prior to check-in	Jan. 15
90%	Withdraw during the 1 st week of class	Jan. 16 - Jan. 22
80%	Withdraw during 2 nd week	Jan. 23 - Jan. 29
60%	Withdraw during 3 rd week	Jan. 30 - Feb. 5
40%	Withdraw during 4 th week	Feb. 6 - Feb. 12
0%	From the 5 th Week on	Feb. 13 on

Residents removed from housing for violations of the Student Code of Conduct or the Residence Life Handbook forfeit all room rent payments. The security deposit will be refunded minus any amounts owed. A \$75.00 fee will be charged if staff has to move your possessions.

MEDICAL WITHDRAWALS

In the event of serious injury or illness, which is certified by a physician and the Health Center, residents will be granted a one-semester room credit and pro-rated meal plan refund. The meal plan refund will only be processed if the student doesn't have an outstanding student account balance. The room credit may be applied to housing fees upon his or her return to NCC. This credit will be canceled if not used within a one-year period after the student has withdrawn from housing. The Health Center must receive medical documentation prior to withdrawal from housing.

Non-Standard Academic Schedules

Students enrolled in a non-standard schedule may be eligible for a pro-rated rent/meal plan refund, if for academic reasons they are not permitted to advance to the next non-standard course within the same semester.

Outstanding Balances

Students who do not meet their financial obligations may not be permitted to register for subsequent semesters, receive college transcripts, or participate in graduation. Students may also incur additional collection costs and legal fees.

ACADEMIC REQUIREMENTS

CREDIT ENROLLMENT

Students must maintain full time credit enrollment status (12 or more credit hours) to reside on campus. If a student falls under the twelve-credit minimum, their housing contract may be cancelled. Exceptions to minimum credit requirement will be granted under certain circumstances. Credit waiver applications are available from the Residence Life Office.

REGISTRATION

Returning resident students must be registered as a full time student (12 credit hours) by the Room Selection day in April for the fall semester and by December 1 for the spring semester. New resident students for the fall semester must be registered as a full time student by July 1, or by the end of new student orientation. For the spring semester new residents must be registered as a full time student by December 1.

ADVANCED PLACEMENT

Residents receiving credit for advanced placement must still enroll for a minimum of nine non-advanced placement credits per semester at the Bethlehem Campus in standard credit courses.

DISTANCE LEARNING

Residents may choose to enroll in distance learning classes; however, nine of the twelve credit hours must be at the Bethlehem Campus in standard credit courses.

CUMULATIVE GRADE POINT AVERAGE

Residents must maintain a minimum grade point average based on the total number of credits attempted. Total credits attempted include courses in which a student receives a grade of A, B, C, D, F, W, WP, WF, R, N or I. Free support services, such as tutoring, are made available to students through the **Learning Center**, located in College Center 315. Residents must also complete 75 percent of their attempted credits each semester to be eligible for housing the following semester.

<u>Total Credits Attempted</u>	<u>Minimum GPA Required</u>
01-16	1.50
17-30	1.75
31-45	1.90
46+	2.00

ACADEMIC APPEALS

Residents not meeting the minimum academic standards will have their contract cancelled. Residents have the option to appeal their housing cancellation to the Residence Life Academic Appeals Committee.

CHECK-IN/CHECKOUT

CHECK-IN PROCESS

Upon your arrival, a staff member will check to make sure you have completed all the pre-check-in steps. If you haven't completed all the pre-check-in steps you may not be allowed to move in until all the steps are completed.

Each resident will also inspect the condition of the assigned room/apartment, sign the check-in form and return it to their Community Assistant or Mentor. It is the resident's responsibility to record any damages or missing furnishings on the check-in form.

CHECK-OUT PROCESS

You will need to check out of your room at the end of the Spring semester or earlier if you are permanently leaving or are no longer enrolled in at least twelve credits. Checkout needs to take place within two hours after the completion of your last final exam or withdrawal from credit courses.

How to Checkout:

1. Contact a staff member to inspect the room/apartment.
2. The staff will record the condition of the room/apartment and inspect for missing items and damages.
3. Return your room/apartment key and mailbox key.
4. You and a staff member sign the checkout form.
5. Professional college staff re-check every room/apartment at the end of the spring semester. If additional damages are discovered that were missed during the checkout inspection the former residents will be charged.

If the cost of damages and other amounts owed to the College does not exceed the security deposit, then the resident is entitled to a refund for the difference if all terms of the contract are met. However, if the expense of the damages and other amounts owed to the College exceeds the security deposit, the student will be billed for the difference.

ROOM CHANGES

Voluntary room changes are made during the 4th & 5th weeks of the semester.

Contact the Resident Director for room change information. The Resident Director will inform all the affected residents if the request has been approved. If the change is approved, the residents must check in and out of the appropriate room/apartment. In most cases all residents involved in the room change must agree to the room change.

Voluntary moves from the Residence Hall to the Apartment or Apartments to Residence Hall will incur a \$50.00 processing charge in addition to the difference in the rent and possible meal plan costs.

EMERGENCY PROCEDURES

MEDICAL EMERGENCY

In case of an emergency, a resident or staff member should:

1. Call 911 for an ambulance.
2. Contact Security (610-861-5588).
3. Security should notify a Residence Life staff member.

Students will bear the cost of all ambulance and medical expenses. NCC staff, including Community Assistants and Mentors, cannot transport a student to the hospital.

FIRE SAFETY

SMOKE DETECTORS AND SPRINKLERS

The residence facilities are equipped with smoke detectors and sprinklers.

RESIDENCE HALL FIRE ALARM ACTIVATION

For everyone's safety, residents and their guests must immediately evacuate the residence facilities if the fire alarm system is activated. All residents and guests should evacuate through the closest emergency doors. All residents and guests should then meet in the grass area at the back of the residence hall parking lot (near the basketball courts). Residents will experience unannounced fire drills at least once a semester under the supervision of the Resident Director and campus security. All occupants must participate in all drills. Anyone who does not evacuate will be subject to disciplinary action. Residents are responsible for the actions of their guests.

RESIDENCE HALL STROBE FIRE ALARM LIGHTS

All residence hall restrooms and some residence hall rooms are equipped with strobe lights that activate when the fire alarm system is engaged. Impacted Students should make a note where the strobe lights are located in the rest rooms and utilize the showers, sinks, stalls, etc, that are closest to the strobe light. Interested students can contact the Residence Life Office to request a room that is equipped with strobe fire alarms.

RESIDENCE HALL EVACUATION PROCEDURES

1. Residents and guests will evacuate the building by using the nearest fire exit and proceed to the grass area at the back of the residence hall parking lot.
2. Residence Director or their designee will enter each room to insure that all occupants have exited the building.
3. Students may re-enter the building only after a staff member has deemed permission.

APARTMENTS

Apartment residents and their guests must immediately evacuate the Apartment complex if the individual apartment fire alarm is activated. Residents will experience unannounced fire drills at least once a semester under the supervision of the Resident Director and campus security. All occupants must participate in all drills. Anyone who does not evacuate will be subject to disciplinary action. Residents are responsible for the actions of their guests. Immediately contact campus security at 610-861-5588 if an alarm goes off.

APARTMENT EVACUATION PROCEDURES

- 1 Apartment residents and guests will exit the building area using the south walkway through the apartment parking lot to the grass area.
- 2 Resident Director or their designee will enter each apartment to make sure that all occupants have exited the building.
- 3 Students may re-enter the building only after a staff member has deemed permission.

ACTUAL FIRE

1. Call 911.
2. Call Security (610-861-5588).
3. Evacuation procedures should be followed.

FIRE SAFETY TRAINING

Residents will receive information on fire safety and evacuation procedures during New Resident Orientation and at Floor/Apartment meetings. On-line fire safety education is also available to residents.

BOMB SCARE THREATS

Students and staff receiving a bomb threat should call Security immediately at 610-861-5588.

Missing Student Policy

To comply with federal law, if it is determined that a student for whom a missing person report has been filed has been missing for more than 24 hours, the college will notify the student's emergency contact and/or parent/legal guardian. If an emergency contact and/or legal guardian are not able to be contacted, the College will notify law enforcement.

Northampton Community College will request each year that all residents provide contact information in the event that the student would be reported officially missing during his or her tenure at the College. This information will be provided as the emergency contact on the Resident Emergency Contact form (if contact is not listed, legal guardian or custodial parents will be contacted in this case).

If an NCC resident is suspected missing from the campus, immediately contact a member of the Residence Life Staff and Campus Security (610-861-5588). All reports of missing persons made to the Residence Life Staff and/or Campus Security Department staff are followed-up with an on-going investigation. If it is determined by Campus Security that a student for whom a missing person report has been filed has been missing for more than 24 hours, then within the next 24 hours the college will:

- Notify the individual identified by the student as the emergency contact,
- If the student is under 18 years old, the college will notify a parent/guardian;
- and, in cases where the student is over 18 and has not identified a person to be contacted, the college will notify appropriate law enforcement officials.

Note: If a student is considered officially missing, is over the age of 18, and has not identified a contact person, the College must notify law enforcement in accordance with federal law.

Please note that when investigating a missing resident report, College staff may enter the resident's assigned room and talk with associates when gathering information on this reported missing student. The College may also issue an ID picture to assist in

identifying the missing student. Vehicle registration information may be utilized for vehicle location and distribution to authorities.

SAFETY & EQUIPMENT

NCC believes in ensuring your safety the best way possible. All fire and safety equipment is to be used only as necessary. Its use or misuse must be reported to the Residence Life Office immediately so that it may be restored to useful condition.

FINE/DISCIPLINE

Any person responsible for arson, tampering with or theft of any college owned fire equipment (smoke alarms, pulled fire alarms, extinguishers, sprinkler heads, etc.) or who fails to leave the building during any fire alarm may be subject to a \$500 fine and minimum two week suspension from housing and local enforcement penalties. If no one is found guilty of the violation, then the following may take place:

- ◆ Each NCC resident may be charged \$25.00 per violation.
- ◆ Visitation may be limited.

AUTOMATIC DOOR CLOSER

Automatic door closures are considered fire safety equipment. Therefore, tampering with this equipment is determined a fire safety hazard and subject to disciplinary action.

CLEANLINESS/SANITATION

Residents are expected to practice customary personal hygiene and maintain a safe, clean and sanitary living environment. Trash cannot be stored in hallways or outside of apartments/rooms. Trash can be disposed of at one of the conveniently located exterior dumpsters.

CONFISCATED ITEMS

Contraband confiscated by staff is turned over to Campus Security and/or the state and/or local officials. Confiscated items will be disposed of at the end of each semester/summer session or turned over to law enforcement agencies.

HAZARDOUS MATERIALS

Ammunition, blasting caps, dynamite, embalming chemicals, explosive devices, fireworks, flares, gunpowder, potato launcher, rockets, smoke bombs, incendiary devices including replicas or facsimiles thereof and other regulated materials are strictly prohibited. Candles, heat ignited potpourri, halogen lamps, electric cooking appliances, hot plates, grills, fossil fuels, incense, incense holders and stick matches are also not permitted as

well as any other items that create fire or smoke and any other item the Residence Life staff defines as a fire hazard. Irons and coffeemakers must have automatic shutoff features. Microwaves are permitted.

CANDLES

For reasons of safety, the possession of candles is prohibited in the residence facilities. If a candle is discovered in an Apartment bedroom/Residence Hall room, each resident will face disciplinary sanctions. If a candle is discovered in an apartment public area, all the apartment residents will face disciplinary sanctions.

SMOKING

Smoking is prohibited in the Residence Hall and Apartments. Any resident or non resident who is present within a room/apartment where smoking is found is subject to disciplinary action. According to college policy, residents and their guests are only allowed to smoke in designated areas.

WEAPONS

Possession or storage of offensive or defensive weapons on campus or in parked vehicles is prohibited, including replicas or facsimiles of weapons. Listed are some examples of prohibited items:

Air/Pellet Guns	Knives/cooking knives
Water guns	Pellet, BB & Paint Ball guns
Machete	Swords
Metal Knuckles	Switch Blades
Fire arms	Mace
Bow/Arrows	Razors & Cutting Instruments
Black Jack	Numb chucks
Toy gun/replica	

Academic programs that require residents to use tools/lab equipment/cooking utensils that are classified by college officials as potentially dangerous items cannot be stored in the residence facilities. Students possessing these objects will need to arrange for safe storage of those items outside of the residential facilities.

RIGHT OF ENTRY/ROOM SEARCH

RIGHT OF VISUAL INSPECTIONS

NCC has the right to permit Residence Life staff to visually inspect students' rooms/apartments for cleanliness, health & safety inspection, sanitation and the purpose of maintaining law and order. These inspections may be announced or unannounced to the residents.

A. HEALTH AND SAFETY INSPECTIONS

The Residence Life staff will conduct scheduled inspections. Residents shall be present (if possible) and any information discovered by coincidental means may be used as evidence against residents in College disciplinary proceedings. In most cases, the week the inspections are scheduled will be publicized.

B. TERM BREAKS

For reasons of safety and sanitation, during term break periods, inspections may be conducted in the absence of the residents.

C. LAW AND ORDER/EMERGENCY

A visual inspection will occur when adhering to emergency evacuation plan, such as fire alarms, or if there is reasonable cause of policy infraction in order to maintain the law or an emergency situation. Contraband discovered by coincidental means will be confiscated and used for disciplinary proceedings.

What if I refuse to allow staff to enter my room/apartment?

If a resident denies a staff member entry, a key and right to entry permission form may be used. Failure to follow the reasonable instructions of a College Official or Residence Life Staff in the performance of their duties is a violation of the Student Code of Conduct and will result in disciplinary action.

RIGHT OF SEARCH

A College Official may search a student's room if there is reasonable cause to believe a NCC policy has been violated. The Director of Residence Life or his/her designee must authorize permission for such searches. NCC believes in the right of privacy of its students. A right to search form signed by the staff member conducting the search should include the following:

1. Room/apartment to be searched
2. Name of the resident(s)
3. Reason for search
4. Objects or information sought
5. Staff member conducting search
6. Professional staff member who authorized the search

What exactly are they allowed to search in my room/apartment?

Furnishings and items in the apartment/room that can be search include, but are not limited to the following:

back packs	bedding	cabinets	ceiling tile
electrical appliances	closets	desks	dressers
handbags	heat pumps	light fixtures	luggage
packages	pocketbooks	purses	shelves
trunks	wall ornaments	foot lockers	

*Note: The College has the right to cut off locks as deemed necessary.

Staff will attempt to inform the student(s) of the intent to search; however, the search may be conducted in the absence of the resident(s). If this is done, they shall be informed after the fact and receive a copy of the right of search form.

Any item or property seized in the search shall be itemized and acknowledged by signature on both copies of the right of search form by one of the authorized College inspectors and the resident.

RIGHT OF SEARCH BY CIVIL AUTHORITIES

Civil authorities have the right to search the premises and possessions of any resident by following the ordinary procedures and requirements for lawful search and entry. Any information discovered through a search may be used as evidence in any civil or criminal proceedings and by College authorities when violations of the Student Code of Conduct and/or the Residence Life Handbook policies occur.

SEARCH OF PARCELS

NCC reserves the right to request to search parcels (back packs, gym bags, laundry bags, purses, suitcases, etc...) construed to contain contraband, as long as the staff member maintains reasonable cause. Refusal to cooperate may result in disciplinary action and a request to vacate the premise or removal of the parcel from campus.

ALCOHOL & DRUGS

ALCOHOL & ALCOHOL PARAPHENALIA

The possession, consumption and/or sale of alcohol, liquor, malt or brewed beverages are prohibited on NCC's campus. Anyone (residents and non-residents) who is present within a room/apartment where alcohol is found is subject to disciplinary procedures.

Alcoholic beverages/containers confiscated will be turned over to campus security or law enforcement agencies.

The following items are banned from the NCC Campus:

- ◆ Decorative alcoholic containers
- ◆ Flasks
- ◆ Beer funnels
- ◆ Beer Kegs and taps
- ◆ Beer balls and taps
- ◆ Champaign glasses/Shot glasses
- ◆ All alcoholic beverage containers, i.e. beer cans, beer bottles, wine bottles, whiskey bottles, etc.
- ◆ Or any other item Residence Life staff defines as an alcohol container.

DRUGS & DRUG PARAPHENALIA

Possession, consumption, and/or sale of controlled or dangerous drugs, devices or cosmetics as defined by the state and/or federal laws are prohibited. Anyone (residents and non-residents) who is present within a room/apartment where drugs are evident is subject to college disciplinary procedures, which may include action by state and/or local law officials.

Drug paraphernalia and controlled dangerous substances will be confiscated and turned over to campus security until such time that it can be turned over to the state or local authorities for action.

The following items are considered banned from the NCC Campus:

- ◆ Bongs
- ◆ Water pipes
- ◆ Pipe screens
- ◆ Pipes(including home made pipes such as toilet paper rolls)
- ◆ Hookahs
- ◆ Roach clips
- ◆ Rolling papers

- ◆ Cocaine spoons/kits
- ◆ Razor blades/mirrors
- ◆ Scales
- ◆ Bags/Baggies
- ◆ Nitrous oxide
- ◆ Rolling machine
- ◆ Whippets or other "huffing" materials
- ◆ Or other items the Residence Life staff defines as drug paraphernalia

Alcohol and/or drug related signs are not permitted on the Apartment/Residence Hall window, exterior room doors, hallways, or any other public viewing area.

NON-RESIDENT POLICY

If a staff member suspects a non-resident is under the influence of alcohol/drugs or is disruptive to the housing environment, then the staff member has the right to require the non-resident to leave the College property. Any expenses incurred will be the responsibility of the non-resident or their host. Residents are responsible for the actions of their guests.

VISITATION

NCC would like to ensure all residents safety at all times. We appreciate your cooperation and desire to have friends and family visit during the year. Please have a safe and fun visit!

RESIDENTS

Apartment and Residence Hall Students will be required to present photo identification each time they enter the Residence Hall Lobby between the hours of 6:00 pm and 6:00 am.

RESIDENCE HALL

Front Doors - For the safety of the Residence Hall Community the front doors of the building are locked 24 hours a day. All residents are issued an NCC Photo ID proximity card to gain access. Guests should be encouraged to use the exterior call box to contact residents. It is a visitation violation to grant non-residents access to the building unless the resident complies with the visitation procedures.

Visitation by non-residents is permitted at the following times:

Monday - Sunday 10:00 a.m. - 1:00 a.m.

Non-residents are required to be signed in during the hours of operation of the desk. A picture ID is required and must be left at the Residence Hall Front Desk for all non-residents upon entering the Residence Hall when the Front Desk is open. Guests are required to carry a visitation pass with them at all times or will be asked to vacate the residence hall/apartment. A Pass can be acquired at the front desk in the Residence Hall lobby. Guests are required to sign-out at the front desk when leaving the Residence Hall. The residents are responsible for the conduct and damage incurred by their guests.

ESCORTS- all non-residents must be escorted at all times and carry a visitation pass while visiting the residence hall. The only exception to the escort procedure is visitors do not have to be escorted if they and the resident who signed them in remain on the wing they have been signed into to visit. If a visitor leaves the wing, the person who signed them in must escort them.

If a non-resident (i.e. family, friend, or NCC student) is found in a room in violation of the visitation policy, the resident the person is signed in with and the resident the guest is with will be subject to disciplinary procedures.

Residence Hall Overnight Visitation

Request overnight visitation application from the Residence Hall Desk.

Return completed application to the Residence Hall Desk.

Applications are reviewed by the Resident Director during normal business days (Mon.-Fri.) and must be received at least 24 hours before the requested date.

Roommate consent must be indicated on the application.

The guest must sign in as a "regular" visitor if still in the building the following day after the overnight occurred. This sign-in must occur when the Residence Hall desk opens.

Maximum of two guests per room.

Maximum of two nights in a row to have a guest per resident.

Maximum of two consecutive nights per visitor.

Maximum of 15 weekday requests per resident may be granted per semester.

Approved overnight visits may be revoked from a guest due to discipline or overuse of overnight visitation.

Unlimited amount of weekend requests may be granted.

A fixed amount of overnight guests may be granted per night for the complex.

Overnight visitation is not permitted during the reading day or examination period.

Overnight visitation is a privilege granted to residents with a demonstrated history of academic success and positive community behavior.

New residents must participate in Welcome Weekend Orientation sessions to gain

overnight privileges at the beginning of the semester. If overnight visitation is not earned at that time, overnight privileges will begin after Fall Break for the fall and in March for the Spring.

APARTMENT RESIDENTS & RESIDENCE HALL VISITATION

Apartment residents are welcomed and encouraged to visit the Residence Hall. Apartment residents will have a photo ID proximity card. Apartment residents with a proximity card agree to participate in Residence Hall group billing charges. Apartment residents do not need to be signed in nor are they required to be escorted. Apartment residents can't sign in guests, and they must follow all visitation policies.

APARTMENTS

Apartment visitation privileges are unrestricted and left to the discretion of the apartment occupants. Overnight guests are permitted with the approval of all residents within the apartment. However, unrestricted visitation has its limits and is not to be construed as an invitation to have another person temporarily or intermittently reside in the apartment. Residents are responsible for the conduct and any damage incurred by their guests. Guests are not permitted in the apartment when the person they are visiting is not present. Residence Life staff reserves the right to restrict overnight visitation in the apartments.

STUDY HOURS

During the semester, study hours are in effect:

10 p.m. - 9 a.m.

Courtesy hours are 24-hours a day, 7 days a week. Please respect the rights of others at all times. During the week of final exams, twenty-four hour study hours will be enforced.

HEALTH ISSUES

MEDICAL INSURANCE

All residents are required to have medical insurance. Each resident must show proof of medical insurance or purchase medical insurance through a company the college has contracted with.

HOURS

The Health Center is open 8:30 a.m. - 4:30 p.m. Monday through Friday during the academic year and is located in the College Center, 1st Floor, Room 120.

LOCAL FACILITIES

Any medical concerns can be handled through the following:

Coordinated Health Systems
2775 Schoenersville Road
Bethlehem, PA 18017
(610) 861-8080

Lehigh Valley Muhlenberg Campus
2545 Schoenersville RD.
Bethlehem, PA 18017
(484) 884-2200

Easton Hospital
250 S 21st Street
Easton, PA 18042
(610) 250-4000

Lehigh Valley Hospital & Trauma
1200 S Cedar Crest Blvd
Allentown, PA 18103
(610) 402-8000

Crisis Intervention Center
(610) 252-9060

St Luke's Hospital Bethlehem Campus
801 Ostrum St.
Bethlehem PA. 18015
(610) 954-4000

Allentown Women's Center
(610) 264-5657

HEALTH FORMS

For the safety of the residential community all new resident students must have a completed health form reviewed and approved by the College Health & Wellness Center prior to check-in. Returning residents must have their health forms updated and reviewed by the College Health & Wellness Center every two years.

MEDICATIONS/ILLNESS

The Health & Wellness Center requests that the College Nurse be notified in the case of an illness or prescription of any medication during the academic year.

MEDICATION STORAGE

Residents must store prescription medication in a lockable container. The sale or distribution of prescription medication to unauthorized individuals is prohibited.

MEDICAL SYRINGES

Residents must dispose of all medical syringes in a Sharp's Container. The resident must contact Physical Plant in order to dispose of them permanently. Do not store the used

syringes for a lengthy period of time for health and safety reasons. In addition, they must be secured in a safe place so that they are not easily obtainable.

ON-CAMPUS ILLNESS

- A. The Health & Wellness Center will determine whether it is in the best interest of the resident and the community if the student should remain on campus during an illness.
- B. If authorized by the Health & Wellness Center, the Residence Life Office will arrange for boxed meals. However, it is then the resident's responsibility to assure that meals are delivered.

COSTS

Residents are responsible for any cost incurred in the case of a subscription to the health form standards, illness, or emergency situation.

SMOKING

Smoking is prohibited in the Apartments and Residence Hall. Smoking is allowed in the designated areas on campus. On behalf of students and staff whose health is impacted by second hand smoke, your cooperation is appreciated.

How to Quit Smoking

Learn how to quit smoking by contacting the Health & Wellness Center, or from one of the web sites listed below.

American Cancer Society Quitting guide
Center for Disease Control and Prevention
Office of the Surgeon General
Resources to Quit Smoking
Gotta Quit

www.cancer.org
www.cdc.gov/tobacco
www.surgeongeneral.gov
www.cdc.gov/tobacco/how2quit.htm
www.gottaquit.com

STUDENTS AT RISK

Residents must be able to live and function in a community environment. Residents who pose a clear danger of mental health or physical harm to themselves or others may be suspended or dismissed from the residential facilities. Suspended residents must contact the Director of Residence Life for information regarding reinstatement procedures.

SECURITY ISSUES

Campus Safety Annual Report

As part of the College's commitment to a safe and secure campus, crime statistics for the past three years are available upon request in Campus Security, Admissions and the Dean of Students Office.

Assistance

A Campus Security Officer can be reached on a 24-hour basis by calling (610) 861-5588. This number is a mobile radiophone link. The radio connection takes 15 seconds; during that time frame you will hear a series of beeps. When the connection is made, the Officer will respond "Campus Security." Begin talking at that point.

HARASSING PHONE CALLS

If you receive a harassing phone call in your apartment/room, immediately contact Campus Security at (610) 861-5588.

LOCK OUTS

If a resident is locked out of his/her room/apartment, he or she must:

1. Contact Campus Security at (610) 861-5588.
2. Campus security will meet the resident at his or her room/apartment and provide access.
3. Campus security will ask for photo identification to insure verification of the resident.
4. Each resident will receive 3 courtesy lockouts per semester. After the 3rd lockout the resident will be charged \$15.00 per lockout.
5. Lost room keys or mailbox keys should be immediately reported to campus security.
6. If a resident reports a key lost/stolen to campus security they will only be charged one lockout fee until the key is replaced or the lock re-keyed.

RESIDENCE HALL SECURITY SYSTEM

The security system door is only accessible to residents and certain College personnel via the NCC photo ID proximity access card. In case of loss or theft of card, the student should report it immediately to CC 200, where the Spartans Card Office is located. Residents will have to pay \$10.00 for a replacement card. After business hours, a lost/stolen ID Card should be reported to the Resident Director or Campus Security. Exterior doors to the Residence Hall are locked at all times. Only residents who have been issued access via their Photo ID proximity access card will be able to open the doors. The Residence Hall interior living quarter doors and the courtyard door are locked

at all times and alarmed to activate when propped open. If doors are propped, all residents who have access to that door may be subject to disciplinary action.

Anyone allowing apartment and/or non-residents to use the card to gain access to the residence hall will be subject to disciplinary procedures.

Residence Hall Emergency Exit Doors

Residence Hall emergency door alarms are set to activate either when opened or propped. Residents or their guests who tamper with or prop open exterior doors will be subject to disciplinary action.

APARTMENT EXTERIOR DOORS

Apartment exterior doors are equipped with self-activating locks and must be un-propped and locked at all times. If the door is propped open or the self-closing mechanism/locks are tampered with, all eight residents that share the exterior doors will be subject to disciplinary actions.

INAPPROPRIATE BEHAVIOR

Discipline concerning issues of Residence Life and/or the Student Code of Conduct will be invoked when deemed necessary by the Residence Life Office. Failure to abide by the policies set forth will result in disciplinary action and/or action by the appropriate civil authorities. In addition, failure to abide by state and local laws, off or on-campus may result in College disciplinary action. Furthermore, inappropriate off-campus behavior may impact your housing status.

ABUSIVE BEHAVIOR

All residents are expected to follow the instructions of any Residence Life Staff member or College Official. Any verbal, written, mental or physical harassment of any NCC staff member, NCC Student or his/her guest is subject to disciplinary action.

Disorderly Conduct

Disciplinary action will be initiated if residents or their guests display disorderly behavior. Listed are some examples:

- Excessive noise, i.e. verbal, music, television, computer, etc
- Persistent interruption of a reasonable level of peace and quiet
- Loitering in a hallway/lobby
- Entering a student room/apartment without the occupant's consent

Entering the rest room of the opposite sex
Lewd and indecent behavior
Knowingly furnishing false information or identification to a staff member
Submitting a false report
Unauthorized use of the PA system
Use of profanity or racial statements
Creating a disturbance, engaging in fights, assaults, unlawful assembly
Damage or destruction of property
Menacing, stalking or harassing phone calls
Misuse of college resources, i.e. phones, computers, copiers, e-mail, etc.
Failure to identify upon request or comply with a Residence Life Staff member or college official while performing their duties.
Violations of any Federal, State, Municipal, Civil laws or College policies/ procedures.

Audio & Recording Equipment

Unauthorized video or audio recordings of residents and their guests is prohibited. Video or audio recording devices, including camera cell phones, are prohibited in restrooms.

OFF-CAMPUS BEHAVIOR

As a member of the College community, resident students are expected to conduct themselves accordingly when they are off campus. Behavior that results in a complaint to a College official or an arrest may result in disciplinary action.

SEXUAL ASSAULT

Question: How many times does one person need to say NO before the other person can be charged with sexual assault or may violate the college's sexual assault policy

Answer: ONCE

NO. COME ON. NO WHAT'S WRONG? NOTHING. THEN COME ON. NO. IT'LL BE GREAT. NO. I KNOW YOU WANT TO. NO I DON'T. YES, YOU DO. NO. WELL, I DO. PLEASE STOP IT. DO YOU LOVE ME? I DON'T KNOW. I LOVE YOU. PLEASE DON'T. I KNOW YOU'LL LIKE IT. NO. WHY NOT? I JUST DON'T WANT TO. COME ON. I SAID NO. I BOUGHT YOU DINNER, DIDN'T I? PLEASE STOP. COME ON, JUST THIS ONCE. NO. PLEASE. NO. BUT I NEED IT. DON'T. I KNOW YOU NEED IT TOO. DON'T. WHAT'S WRONG? NOTHING. THEN COME ON. NO. IT'LL BE GREAT. PLEASE STOP. COME ON. NO. YOU GOT ANOTHER GUY? NO. THEN COME ON. NO. BUT I LOVE YOU. STOP. I'VE GOTTA HAVE IT. I DON'T WANT TO. WHY? I JUST DON'T. ARE YOU FRIGID? NO. YOU GOTTA LOOSEN UP. DON'T. BUT I NEED IT. NO. I NEED IT BAD. STOP IT. I KNOW YOU WANT TO. DON'T. NO. COME ON. NO. YOU'LL LIKE IT. NO. I PROMISE. NO. DON'T SAY THAT. NO. COME ON. NO. I REALLY

NEED IT. STOP. YOU HAVE TO. STOP. NO, YOU STOP. NO. TAKE YOUR CLOTHES OFF. NO. SHUT UP AND DO IT! NOW!

(Source: Crime Victims Council)

DEFINITION OF SEXUAL ASSAULT

PA law defines Sexual Assault as rape, attempted rape, unwanted touching of intimate parts of another person, or subjecting a person to physical sexual contact against his/her consent or without his/her consent. Any person whose judgment is impaired by alcohol or other controlled substances, or is unconscious, will be considered incapable of giving consent.

For information regarding sexual assault, consult the Student Handbook.

INCIDENT REPORTS

Any resident can submit an incident report for violations of the Residence Life Policies or the Student Code of conduct. An incident report can be secured from the Resident Director or the Residence Life Office. A detailed description of the violation should be submitted to the Residence Life Office preferably within 24 hours of the incident. However, an incident can be reported at any time prior to the end of the semester. Please note, it may be more difficult to resolve a matter if not reported at the time of the incident. Violations of the Student Code of Conduct will be handled as stated in the Student Handbook.

The College reserves the right to notify parents/legal guardians of incidents in the residence facilities in accordance with guidelines established by the Family Education Rights and Privacy Act. The College will notify the student when such action is taken.

DISCIPLINARY ACTION

- ◆ **Warning-** Oral or written expression that the resident is in violation of the Campus policy and the imposed discipline, if any.
- ◆ **Interim Suspension-** Exclusion from on-campus housing and other privileges or activities (not to exceed 15 days) pending the final determination of an alleged violation.
- ◆ **Suspension-** Exclusion from on-campus housing facilities and general grounds or parking lots surround the housing facilities, including activities sponsored by the Residence Life Office, for a specific period of time
- ◆ **Eviction-** Termination of housing contract

****NOTE:** Any disciplinary action may include additional stipulations (i.e. fines, community service, rehabilitative procedures, etc...). College officials have discretion to use which action is appropriate for the infraction.

DISCIPLINARY APPEALS

A disciplinary decision made by a Resident Director may be appealed to the Director of Residence Life; a decision made by the Director of Residence Life may be appealed to the Vice President of Student Affairs or his/her designee. All appeals must be submitted in writing within 48 hours of written receipt of the decision. The Vice President of Student Affairs or his/her designee may choose to initiate standard college disciplinary procedures as stated in the Student Handbook.

DUAL JURISDICTION

The principle of dual jurisdiction may apply to certain disciplinary matters where a resident is charged:

- ◆ By law enforcement agencies for violating a civil law
- ◆ By college officials for violation of a college regulation on campus only in cases where off campus behavior poses threat to the health, safety, or well-being of the College and its students, or when the conduct adversely affects the College's educational mission and/or objectives.

MEAL PLAN

All students in the Residence Hall are required to purchase meal plan A, B, or C. First semester residents assigned to the apartments must purchase at minimal meal plan D. Residence Hall Room 104 (efficiency) residents are required to purchase meal plan D or a higher equivalent. Supplements can be added to meal plan D at the Bursars Office, in any amount and at any time. Meal plan D operates on a declining balance for the semester. Meal plan D balances left on the account at the end of the semester are not carried over to the next semester nor are they refundable.

(The College is not responsible for any authorized or unauthorized use of the card.)

WEEKLY EQUIVALENCY

Residents are given a credit balance on Monday of each week. Unspent meal plan dollars left in your account at the end of the week are not refundable. If you exceed the cost of the equivalency, you must pay cash for the amount over the rate or use flex dollars. All meal plans can be used at the food court and Spartan's Den

<u>Option A</u>	\$82 per week	Includes \$200.00 in flex dollars	\$1594.00
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<u>Option B</u>	\$67 per week	Includes \$200.00 in flex dollars	\$1339.00
<u>Option C</u>	\$61 per week	Includes \$200.00 in flex dollars	\$1237.00
<u>Option D</u>		Students enrolled in CULA 145 and 150 are eligible for this option. Only Res. Hall students assigned to Room 104 (efficiency) are eligible	\$550.00

SHORTENED WEEKS

In abbreviated weeks, when the Residence Facilities isn't open a full week (i.e. start semester, holidays, end semester, etc...) the meal plan may be prorated per day.

MEAL PLAN A & B & C FLEX DOLLARS

Flex dollars can be used in the Bookstore, Food Court, Hampton Winds and the Spartans Den. Meal plans A & B & C have \$200.00 flex dollars built into the plan. Flex dollars roll over from week to week until the end of the semester. At the end of the semester any unused flex dollars from the original \$200.00 starting balance are forfeited. Any flex dollars added to the original \$200.00 starting balance roll over to the next semester or are refundable upon request. To add to your flex plan account contact the Bursar's Office

TRADITIONAL FLEX PLAN

A traditional flex plan can be opened at a minimum of \$25.00 and supplements can be added in any amount and at any time. Unused traditional flex plan balances are fully refundable upon written request except for the \$200.00 flex dollars starting balance included in meal plan A & B & C. For more information, contact the Bursar's Office.

MEAL & FLEX BALANCES

Want to know how much is left on your account? Account balances can be checked at the Food Court and Spartans Den. Just ask the cashier to tell you how much you have left in your meal plan, meal plan flex or traditional flex account.

PRO-RATED BILLING

Residents who check in after the start of the semester will receive a meal plan bill that is pro-rated on a weekly basis.

MEAL CARDS

Residents spend their meal plan dollars by presenting their NCC photo ID to the cashier. Students must present their photo ID each time they purchase an item. Photo ID's are not transferable to any other person and may not be used by another person. Photo ID's

can be obtained in College Center 200. Individuals who alter, lend, forge, or misuse an NCC photo ID are subject to disciplinary action.

LOST OR STOLEN MEAL CARDS

Immediately report lost or stolen photo ID cards to campus security at 610-861-5588. During business hours, go to CC 200 and the Residence Life Office to report a lost/stolen card. Replacement fee is \$10.00.

MEAL PLAN SUSPENSION

A student's meal plan may be suspended for failure to comply with college policies/procedures, non-payment of college fees, incomplete Health Form, failure to follow the instructions of a College official, etc. Students with outstanding financial balances will not be able to upgrade their meal plan without prior clearance from the Bursar's office.

MEAL PLAN UPGRADES/DOWNGRADES

Meal plans can be upgraded or downgraded up until check-in. After check-in meal plans can only be upgraded.

REFUNDS

MEAL PLAN A, B, C

Meal plan A, B, or C, are fully refundable prior to check-in. After check-in, the meal plan is refundable on a weekly pro-rated basis minus a \$50.00 processing fee up until the 10th week of the semester. After the 10th week, all meal plans are non-refundable. Meal Plan flex starting balance is non-refundable after check-in.

Prior to the 10th week of the semester, residents who check out, but maintain enrollment in the College, can keep their meal plan or move their meal plan dollars to flex dollars. Under this option, the flex plan balances are non-refundable at the end of the semester.

After the 10th week of the semester, residents who check out, but maintain enrollment at the College can keep their meal plan, but cannot transfer balance to flex dollars.

MEAL PLAN D

The meal plan D is fully refundable prior to check-in. If the student checks out after check-in, the unused balance is refundable minus the \$50.00 processing fee. After the 10th week of the semester meal plan D is non-refundable.

PROCESSING FEE

A \$50.00 processing fee will be charged to all meal plan refunds. The \$50.00 processing fee will be charged for all Residence Hall residents who move to the apartments and request a decrease in meal value. Approved medical withdraws will not be charged the processing fee.

SEMESTER BREAKS

The meal plans are not valid during semester break, Spring breaks, and Holiday breaks when the residence facilities are closed. The Spartans Den is closed during term breaks, some Holiday breaks and Spring breaks and summer sessions. The food court operates on a reduced schedule during term breaks and summer sessions (see "NCC Calendar"). Flex dollars are accepted whenever the food court is open.

RE-ASSIGNMENTS

First semester residents who relocate from the Residence Hall to the Apartments during the semester are required to purchase a pro-rated meal plan. Meal plan D is the minimum pro-rated plan they can purchase.

MEALS TO GO

The food court breaks down the hot meal buffet at 6:30 pm Mon.-Thurs. If a student on the board plan cannot get to the food court by 6:30 pm, contact the Food Service Staff and they will prepare a hot/cold meal to go. Contact 610-861-5531, place your order and provide your name. Meals to go must be picked up before the food court closes. Orders will be charged to your meal plan account. Orders not picked up by closing will be charged to your account. Meals-to-go option is only available to those students participating in recognized extra-curricular activities or due to a class conflict.

SPECIAL DIETS

Residents with special dietary needs can contact the Health Center, College Center 1st Floor, room 120.

INCLEMENT WEATHER COLLEGE CLOSINGS

If the College closes due to inclement weather conditions, meals may be served in the Food Court or Spartans Den according to the following schedule:

Brunch	11:00 am - 12:00 noon
Dinner	4:00 pm - 5:00 pm

***If changes are made to this schedule, residents will be notified.**

College closing phone hotline is (610) 861-4595

INCLEMENT WEATHER ROUTES

Residential students are encouraged to follow the route listed to the South Campus during inclement weather.

Follow sidewalk north side of Green Pond Rd., cross Green Pond Rd. at bus stop. Proceed to Reibman Circle. Follow fire lane, around west side of Enrollment Center, to the Quad. Enter College Center doors by Health Center. Persons with disabilities, contact the Resident Director to arrange for meal delivery.

SUMMER HOUSING

Summer residents will be housed in the Residence Hall.

ELIGIBILITY

Only those returning residents enrolled in summer credit courses are eligible to apply for summer housing. Residents selected for summer housing must meet the following criteria.

Demonstrated ability to live and function in an independent community environment.

Previous history of positive residential community behavior

Compliance with the housing cumulative grade point average policy

Occupancy will commence and terminate according to the summer session schedule in which you are enrolled.

Residents may choose to enroll in distance classes; however, 3 credits must be a traditional credit class. Residents must be registered for summer classes 1 week before the start date of the summer session.

International students must enroll in at least one traditional 3 credit class for one summer session in order to reside on campus for Summer I & Summer II.

Students without prior NCC on campus living experience are not eligible for on campus housing during the summer unless their fall academic program requires them to take courses at NCC during the summer session.

Single and double occupancy room options are usually offered. Historically, less than 20 students reside on campus for each summer session.

FALL LOTTERY

Selection for summer housing does not guarantee a fall housing assignment. The lottery system determines all fall housing assignments. Summer housing does not change the priority of room assignment for the fall semester.

MEAL PLANS

The Spartans Den is closed and meal plans are not offered during the summer, but traditional flex accounts remain active. The food court operates on reduced hours 7:30 am to 2:30 pm Mon-Thurs and the food court is closed on Fridays.

DEPOSIT

A \$150.00 housing security deposit will be required for the summer session. Current residents will have their Fall/Spring deposit applied to the Summer Housing Contract. Deductions for Fall/Spring will have to be re-addressed prior to Summer check-in.

REDUCED SERVICES

The Residence Hall front desk will not be staffed. Residence Life staffing levels will be reduced to correspond to the limited student population. Traditional athletic, social, cultural and educational activities will not be offered. Health Center Services may be reduced during the summer.

REPAIRS

Cleaning, repairs and renovations of the residence facilities are scheduled during the summer months. Summer residents should anticipate some disruptions and inconvenience.

SUMMER RATES

Summer 2011 room rates for a double occupancy is \$744.00 per session. Single occupancy, if available, is \$878.00 per session. All room fees are due by the date specified on the summer contract and bill. Failure to pay the bill in full by the specified date allows the College to terminate your contract and re-allocate the housing space.
RATES QUOTED ARE FOR SUMMER 2011. RATES MAY BE ADJUSTED FOR SUBSEQUENT SESSIONS.

SUMMER REFUNDS

The summer rent is refundable on the following pro-rated basis if the following conditions are met:

- ◆ Request for room rent refund is submitted in writing to the Residence Life Office
- ◆ Resident formally checks out of the room

If the above is satisfied, the room rent is refundable on the basis of:

100%	Withdraw prior to summer check-in
50%	Withdraw during first week of class
0%	Withdraw second week

Residents who are removed from the College for non-payment are held to the above refund policy. Residents removed from housing and/or the College for disciplinary reasons forfeit all rent housing payments.

STORAGE/POSSESSIONS

Unfortunately, we do not have adequate space to offer summer storage for any student.

SUMMER CALENDAR

The college operates on a four-day schedule during the summer months. Most college offices are closed on Fridays.

SUMMER RENOVATIONS

Cleaning, repairs and renovations are scheduled during the summer months. You may be temporarily moved during the summer months to accommodate work crews and summer camps. Summer students should anticipate some disruption and inconvenience.

Summer Visitation

Visitation Hours are from 10 a.m. - 1 a.m., Mon. - Sun.

Guests do not have to be signed in, but they must be escorted per the escort policy.

A maximum of 5 overnight guests may be authorized per summer session per resident.

Overnight requests must be completed and approved by Residence Life staff.

The front door to the Residence Hall will only be accessible with a proximity access card.

Northampton Community College reserves the right to make additional rules and regulations as, in the judgment of the College may be needed for safety, care, maintenance, operation and cleanliness of the building for the preservation of good therein, which when so made, and notice given to students, shall have the same effect as if originally made part of this publication for the premises.

BUILDING AND GROUNDS

WHAT ARE RESTRICTED AREAS?

Residents are restricted from such areas as the roof, mechanical rooms, the water tower, etc.

FREQUENTLY ASKED QUESTIONS

WHERE CAN I STORE MY BIKE

Bikes can be stored in your room with the consent of your roommate or in the bike rack next to the Residence Hall dumpster. Motorized bikes, scooters or segways are not permitted in the residence facilities. Bikes can not be stored in public areas or affixed to any other exterior location except the bike rack. At the end of the Spring semester any bikes left on the bike rack will be removed and disposed of.

CAN I DECORATE MY ROOM/APARTMENT?

Students are not permitted to construct items that attach to walls, ceilings, floors or the exterior of the building. Decorations cannot be combustible. Decorations and furniture must not block windows, the HVAC unit, or doors. Sheets, etc. hanging in front of the room entrance are not permitted inside the room. Live Christmas trees are not permitted. Residents can decorate their exterior door with materials that are viewed as non-offensive by Residence Life Staff and don't promote alcohol, drug abuse, harassment or violence.

Who cleans my room?

RESIDENTS ARE RESPONSIBLE FOR KEEPING THEIR ROOMS OR APARTMENTS CLEAN AND SANITARY. COLLEGE STAFF WILL CLEAN RESTROOMS AND PUBLIC AREAS INCLUDING THE APARTMENT HALLWAYS.

I HAVE A FRIDGE AND MICROWAVE, CAN I USE THEM?

Microwaves and refrigerators (maximum of two - 1.5 cubic feet or one - 2.5 cubic feet) are permitted.

CAN I MOVE MY FURNITURE?

Your bed is bunk-able, and a workorder must be put in to bunk beds. Furniture is not to be removed from rooms or public areas. Residents will be held responsible if furniture is found in their room from the public areas and subject to a \$25.00 fine.

WHAT IF MY ROOM NEEDS REPAIRING?

You can contact the Physical Plant Office directly for maintenance or custodial issues. During the Fall/Spring/Summer semesters the Physical Plant office is staffed from 8 am to 5 pm or you can e-mail them at workorder@northampton.edu

When e-mailing maintenance for custodial issues include the following information

Room/Apartment number

Your name and phone number

How long have you had the problem i.e. (Desk light out two days)

Be as specific as possible when describing the issue

For emergencies etc, (i.e. overflowing toilet) Holidays/Weekends/Evenings contact a Residence Life staff member or Campus Security at (610) 861-5588.

All repairs due to abuse will be charged a minimum one-hour rate as determined by Physical Plant.

CAN I PLAY HALL SPORTS

Residence Facilities are very busy places. For safety reasons athletics, biking, roller-blading, skateboarding, hallway games, or similar activities are not permitted in the residence facilities.

WILL I BE ABLE TO FILE SHARE AND DOWNLOAD GAMES IN MY ROOM

The high speed internet ports in your room are blocked to prevent file sharing and gaming. If we opened up the ports to allow gaming it would reduce performance and increase the chance of viruses.

WHERE DO I TAKE MY TRASH?

NCC provides trash collection on a weekly basis. Personal trash is to be disposed of in the dumpsters located in the parking lot area. Individuals who leave trash in Residence Hall public areas or outside of the apartments may be fined.

HOW DO I ACQUIRE LIGHT BULBS?

Apartment residents are only responsible to replace burned out light bulbs in their apartment. The Physical Plant department will replace all florescent light bulbs in the residence facilities

CAN I REMOVE MY WINDOW SCREEN?

Any screen tampered with or removed is subject to a disciplinary fine.

ARE HALOGEN LAMPS ALLOWED?

Halogen and torchiere lamps are **not permitted** in the Residence Hall or Apartments.

WHAT IF I GET LOCKED OUT OF MY ROOM OR APARTMENT?

If a resident is locked out of his/her room/apartment, he or she must:

1. Contact Campus Security at (610) 861-5588.
2. Campus security will meet the resident at his or her room/apartment and provide access.
3. Campus security will ask for identification to insure verification of the resident.
4. Each resident will receive 3 courtesy lockouts per semester. After the 3rd lockout the resident will be charged \$15.00 per lockout.
5. Lost room or mailbox keys should be immediately reported to campus security and Residence Life staff.
6. If a resident reports a key lost/stolen to campus security they will only be charged one lockout fee until the key is replaced or the lock re-keyed.

CAN I DUPLICATE MY KEYS?

No, the unauthorized possession, duplication, altercation, lending, or defacement of any key or photo ID or illegal entry of any room is prohibited.

WHAT IF MY KEYS/PHOTO ID IS LOST OR STOLEN?

Lost or stolen keys/Photo ID must be reported immediately to the Campus Security at (610) 861-5588 and Residence Life staff. The student will be charged for the replacement of the key and under certain circumstances will be charged for the re-keying of the lock.

CAN I HAVE PETS?

Residents are not permitted to keep live animals, reptiles, or birds in the residence facilities. Fish in 10 gallon well maintained aquariums are permitted with the consent of all residents assigned to the room/apt. The student will be responsible for any costs

incurred to the College for the removal of an unauthorized pet. Seeing-eye dogs are permitted. Pets will be happier staying at home than in your small room.

HOW DO I GET A PHOTO ID?

IDS are taken daily from 8:30 a.m. - 6:30 p.m. Monday through Thursday, and 8:30 a.m. - 3:45 p.m. on Friday in CC 200. There is no initial cost for a photo ID, but the replacement cost is \$10.00. You must present a valid photo ID to obtain a college ID, i.e. valid driver's license, passport, etc.

CAN I HAVE A VEHICLE ON CAMPUS?

Yes! Students may park in any of the parking lot areas. Any unlicensed, unregistered or abandoned vehicle will be towed at the owner's expense.

CAN I LIVE ON CAMPUS DURING TERM BREAKS?

Only residents participating in college-sponsored events (i.e. classes, labs, clinicals, athletics, etc...) or international students are eligible for term break housing. Residents interested in term break housing need to apply before the dates listed in the Residence Life Handbook calendar. A \$30.00 late fee will be charged to late applicants approved for term break housing. The rent for term break housing is \$20.00 per day.

RESIDENCE LIFE CALENDAR

FALL 2011

Classes Begin	August 22
Labor Day Holiday	September 5 (No Classes)
Fall Break	October 10 & 11 no day classes October 10 evening classes meet October 11 no evening classes
Thanksgiving Holiday	Term break application deadline November 18 Residence Facilities close 6 pm, November 23 Residence facilities re-open 2 pm, November 27
Reading Day	December 12
Examination Period	December 12 – 17
FA - SP Term Break	Term break application deadline December 12
Residence Facilities Close	10 am December 17

Spring 2012

New student check-in	January 15
Returning student check-in	January 16
Classes begin	January 17
Spring Break	Term break application due March 5 Residence Facilities close 6 pm March 9 Residence Facilities reopen 2 pm March 18
SP 11 -Sum I Term Break	Term break application deadline May 4
Reading Day	May 8
Examination Period	May 8 - 14
Residence Facilities close	10 am May 15

Calendar subject to change

2011 - 2012 MEAL PLAN CALENDAR

REGULAR HOURS:

Spartans Den	Mon - Thurs	8 pm - 12 midnight
	Friday	5 pm - 7 pm
	Saturday	11 am - 4 pm
	Sunday	11 am - 5 pm
Food Court	Mon - Thurs	7:30 am - 8:30 pm
	Friday	7:30 am - 2:30 pm
	Sat & Sun	closed

Fall 2011 Meal Plan Calendar:

Labor Day weekend

Meal Cards	Activated	Aug 22
Spartans Den	11 am - 5pm	Sept. 5
Cafeteria closed		Sept. 5

Fall Break

Spartans Den	Closed	Oct. 10, 11
Food Court	Regular hours	Oct. 10, 11

Thanksgiving Holiday

Food Court	Last Board Meal	Nov 23 Lunch
Spartans Den	Closed	Nov. 23-26
Spartans Den	2 pm to 7 pm	Nov. 27

Fall Closing

Spartans Den	Last day operation	Dec. 13
Food Court	Last board meal	Dec. 15 lunch

Calendar subject to change.

Spring 2012 MEAL PLAN CALENDAR

Dr King Observance

Spartans Den	10 am to 4 pm	Jan 15
Meal Cards	Activated	Jan 17
Spartans Den	Regular Hours	Jan 17

Spring Break

Spartans Den	Last day operation	March 8
Food Court	Last board meal	Lunch March 9
Spartan Den	Re-opens	2pm - 7 pm March 18

Spring Closing

Spartan Den	Last day operation	May 13
Food Court	Last board meal	Lunch May 15

Calendar subject to change.

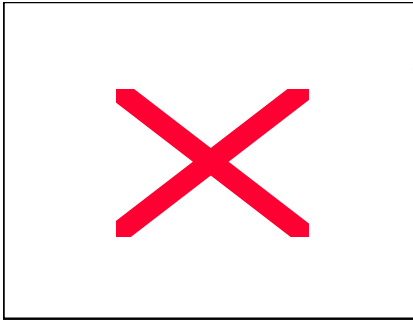
SPARTAN'S DEN MENU SELECTIONS

Hot Dogs	Burger	¼ lb Burger
Double Cheeseburger	Steak Sandwich	Wings
Grilled Cheese	Grilled Cheese w/ Tomato	Grilled Ham & Cheese
Chicken Fingers	Chicken Nuggets	Chicken Patty
Veggie Burger	Pierogies (3)	French Fries
Mozzarella Sticks	Personal Pizza	Pizza w/ Topping
Chicken Ranch Wrap	Cookies	Yogurt
Soft Pretzels		

BREAKFAST – Served on the weekends only

Pancakes	French Toast	Eggs
Egg Muffin & Cheese	Egg Muffin & Meat	Bacon
Sausage Cheese Omelet	Cheese Omelet w/ Toppings	Coffee
Power Aid	Minute Maid Fruit Juices	Water
Milk	Chocolate Milk	Soda

Menu is not limited to these items



WHAT TO DO WITH ANNOYING PHONE CALLS?

Unfortunately, sometimes we are subjected to annoying or harassing phone calls. The following are some guidelines to hopefully reduce this nuisance.

Never give out personal information, such as full name, financial information, credit card information, or personal address during an unsolicited phone survey or sales promotion.

Do not fall prey to the claim that "You've won a prize" and all that the caller needs is your credit card number for proper identification. Tell the caller to notify you by mail of your good fortune and hang up.

Avoid giving your number to strangers. Remember it takes awhile to get to know people and most people at NCC you are meeting for the first time!

Voice mail is a safe way to screen phone calls.

Your voice mail message should never reveal your identity. One suggestion for a greeting is: "You have reached... (insert number, not name).

If you receive obscene phone calls or calls from strangers who ask questions regarding private matters, **HANG UP!** Never stay on the line and amuse the caller. Be sure to keep a log of the dates and times of these calls. Chronic harassing phone calls should be reported to NCC Campus Security at (610) 861-5588.

What to do in the Lehigh Valley

Please call these places to verify any updated information!

CONQUER THE GREAT OUTDOORS!

The Lehigh Valley is full of outdoor adventures. Take a one-day vacation from studying and climb into a kayak or find a quiet spot to catch a fish. Here are some great places to visit....

Adventure Sports and Canoe & Raft Trips

Route 209
P.O. Box 175
Marshalls Creek, PA 18335
1 (800) 487-2628

Canoe and raft rentals on the Delaware River, free shuttle transportation, maps, planning assistance

Phillipsburg River Outpost

4 Union Square
Phillipsburg, NJ
1 (800) 4-Riverfun
www.phillipsburgriverfun.com

Rent rafts, kayaks or canoes and spend the day on the Delaware River. No experience necessary, the staff at the Outpost gives pre-trip instructions and river orientation. Guides are available for a fee and should be reserved in advance.

Jim Thorpe River Adventures

1 Adventure Lane
Jim Thorpe, PA 18229
(570) 325-2570

Located near Lehigh Gorge State Park, cookouts, mountain bike rentals, easy whitewater rafting

Pack Shack Adventures

88 Broad St. P.O. Box 127
Delaware Water Gap, PA 18327
(570) 424-8533
www.packshack.com

This is a complete outdoor adventure center in the heart of the Delaware Water Gap National Recreation Area. They offer canoeing, kayaking, rafting and tubing, as well as backpacking and rock climbing.

TRY HIKING!

There are many hiking trails in the Lehigh Valley to satisfy a novice or challenge an expert trailblazer. Appalachian Trail

BIKING & ROCK CLIMBING

The Kittatiny Mountain Bike Association (KIMBA)

(908) 735-6244

www.gorockclimbing.com/kimba

Mountain Sports Adventure

(908) 735-6244

www.gorockclimbing.com/fullindex

BikeLine Website

www.bikeline.com/events.htm

Pocono Whitewater Biking

Route 903 Box 2245

Jim Thorpe, PA 18220

www.whitewater rafting.com

On your own or hire a guide to travel along the scenic Lehigh River. Use your own bike or rent one and use their helmets, day packs, and changing rooms. They'll shuttle you to the top of the 25-mile Lehigh Gorge Rail Trail and you'll return to the Adventure Center. Shorter trails are available

Lehigh Valley Veladrome

217 Main Street

Emmaus, PA 18049

(610) 967-7587

The Lehigh Valley Veladrome, the premier bicycle racing track in North America, is 333.33-meter concrete oval with 28 degree banked turns. It has complete facilities for riders and spectators. It was host to the 1996 US Olympic Trials-Cycling and hosts the best developmental cycling program in the world.

CAVES & WILDLIFE

Crystal Cave Park

RR 3 Box 416

Kutztown, PA 19530

(610) 638-6765

Open daily, this series of caves is one of Pennsylvania's greatest natural wonders. There is also 125 wooded acres, mini golf and other attractions.

Lost River Canyons

Durham Street

Hellertown, PA 18055

(610) 838-8767

www.lostcave.com

TREXLER-LEHIGH GAME PRESERVE

Lehigh Valley Zoo and Game Preserve

5150 Game Preserve Road

Schnecksville, PA 18078

(610) 799-4171

www.lehighvalleyzoo.org

Acres of open land for wandering and a small zoo featuring monkeys, reptiles, buffalo, birds and mammal exhibit areas.

HORSEBACK RIDING

Blue Ridge Ranch
RD 1
Bath, PA 18014
(610) 837-1940
Horseback riding
Hayrides

Highland Farm
2514 Brunner Road
Emmaus, PA 18049
(610) 965-3843
Horseback riding, fishing,
skating

The Windy Brush
779 Mink Road
Bath, PA 18014
(610) 837-2884
Western and English
indoors & outdoors arena

AMUSEMENT PARKS

Dorney Park and Wildwater Kingdom
Hamilton Bypass & Cedar Crest Blvd.
Allentown, PA 18104
(610) 395-6719
www.dorneypark.com

Rides, entertainment, roller coasters, and rides for young children, including games and arcades, water flume rides, and a world-class water park with dozens of slides to choose from and a wave pool. Fun for all ages!

MINIATURE GOLF & BILLIARDS

Mulligan's Family Golf Center
2600 Range Road
Whitehall, PA 18052
(610) 266-6555

The Putting University
Rte 309
Center Valley, PA 18034
(610) 798-9800
www.puttu.com

Putters Paradise
531 Milford Street
Easton, PA 18045
(610) 252-8505
*indoor Course

Fitch's Billiards
4437 Easton Avenue
Bethlehem, PA 18020
(610) 691-5131

FESTIVALS

The Great Allentown Fair
17th Street Fairgrounds
Allentown, PA
(610) 433-7541 www.allentownfair.com

End of summer tradition. Revel in thousands of farm exhibits, rides, games, variety acts, food and the hottest concerts. Join Us! Tickets for concerts are available through TicketMaster.

Muskifest

www.musikfest.org

At Musikfest, our goal is to bring you the world of music in 10 fabulous days.

Bach Festival

The Bach Choir of Bethlehem is the oldest Bach Choir in America, which hosts the annual festival.

Christkindlmarkt

A holiday marketplace for the whole family featuring authentic St. Nicholas, live holiday music, a stunning festival of trees and a display of 120 nativity scenes, demonstrating craftsmen and live story telling.

MOVIE CINEMAS

Regal Cinemas Northampton

3740 Easton - Nazareth Highway

Easton, PA

(610) 559-7800

Carmike Cinemas 16

1700 Catasauqua Road

Allentown, PA

(610) 264-9694

MOVIE RENTALS

Blockbuster Video

1845 Stefko Blvd.

Bethlehem, PA

2918 William Penn Highway

Easton, PA

(610) 258-9590

48 Hour Video

4079 Nazareth Pike

Bethlehem, PA

Hollywood Video

2633 Easton Avenue

Bethlehem, PA

(610) 814-3092

BOWLING

Towne & Country Bowling Lanes

1170 Stefko Blvd.

Bethlehem, PA

(610) 867-0586

Allentown Rose Bowl

801 N 15th Street

Allentown, PA

(610) 437-4606

ROLLERSKATING & ICE SKATING

Skateaway Roller Rink

4500 William Penn High Way

Bethlehem, PA

(610) 865-4004

THE ARTS

Allentown Symphony Association

23 N 6th St.
Allentown, PA 18101
(610) 432-6715
info@allentownsymphony.org

Touchstone Theatre

321 E. 4th Street
Bethlehem, PA 18015
(610) 867-1689
www.touchstone.org

Baker Center for the Arts

Muhlenberg College
2400 Chew St.
Allentown, PA 18104
(484) 664-3333

State Theatre of Easton

453 Northampton Street
Easton, PA
1 (800) 999-STATE

Brings in the nation's premiere music, comedy and theatre stars.

Bethlehem Bach Choir

423 Heckewelder Place
Bethlehem, PA 18018
(610) 866-4382
bachcofb@ptd.net

Please call these places to verify any updated information!!!!!!!!!!!!

OTHER ATTRACTIONS!

Allentown Fairgrounds

Agricultural Hall

302 N. 17th St.
Allentown, PA 18104
(610) 433-7541;
(610) 435-SHOW
fair@allentownfair.com

Banana Factory

25 West 3rd St.
Bethlehem, PA 18015
(610) 332-1300

Allentown Art Museum

5th & Court Sts.
PO Box 388
Allentown, PA 18105-0388
(610) 432-4333

The Crayola Store

18 Centre Square
Easton, PA 18042
(610) 253-3703

Hawk Mountain Sanctuary

1700 Hawk Mountain Rd.
Kempton, PA 19529
(610) 756-6000

Balloon Fantasy Flights

PO Box 400
Center Valley, PA 18034
(610) 867-2229
Various Flight Locations

Bushkill Falls

Bushkill Falls Rd. off Rt. 209
PO Box 151
Bushkill, PA 18324
(570) 588-6682

The Discovery Center of Science and Technology

511 East 3rd St.
Bethlehem, PA 18015
(610) 865-5010

Pocono Mountain Paintball

PO Box 65
Nesquehoning, PA 18240-0065
(570) 669-9127; (800) 876-
0285

The Martin Guitar Company

510 Sycamore St.
Nazareth, PA 18064
(610) 759-2837

Lehigh Valley Convention & Visitors

Bureau

PO Box 20785
Lehigh Valley, PA 18002-0785
(610) 882-9200; (800) 747-0561
Fax: (610) 882-0343
drepp@lehighvalley.org

In person:

Lehigh Valley Convention & Visitors
Bureau
2200 Avenue A
Bethlehem, PA 18017

National Canal Museum

Mule-Drawn Canal Boat/Hugh Moore
Historical Park
Two Rivers Landing
30 Centre Square
Easton, PA 18042
Office: (610) 559-6613
Reservations: (610) 515-8000
ncm@canals.org

Please call to verify any updated information!!!!!!

How do I get Around?

HOW DO I GET AROUND?

Lanta

Serves the college Monday - Friday with public bus service

(610) 776-RIDE

www.lantabus.com

Lehigh Valley Taxi Service

(610) 867-5855

WHAT IF I WANT TO GO FARTHER?

Trans-Bridge Lines

(610) 868-6001

www.transbridge.com

Have round trips to Philadelphia, Atlantic City, and New York seven days a week. Daily service to Newark and JFK Airports.

AIRPORTS

Lehigh Valley International Airport

Rte 22 & Airport Road

Allentown, PA

www.lvia.org

*please note Northampton Community College is not freely advertising or promoting these places in the Lehigh Valley, simply giving student resources.

SHOPPING MALLS OR OUTLETS

Lehigh Valley Mall

MacArthur Road
Whitehall, PA 18052
(610) 264-5511
10 minutes from NCC

Palmer Park Mall

Route 248 and Park Avenue
Easton, PA
(610) 258-6017
10 minutes from NCC

Northampton Crossings

248 and 33
Easton PA
(Wal-Mart, Wegman's, Sam's, Shops)
10 minutes from NCC

The Crossings

Rt. 611
Tannersville, PA
45 minutes from NCC
www.thecrossings.com

The Reading Outlets

Reading, PA
1 hour 15 minutes from NCC

Outlet shopping includes: Polo
The Gap, JCrew, Nine West etc

WHAT IS CLOSE BY? (1 MILE)

Linden Street/Route 191

FOOD/GROCERY

Ground Round
Frank's Pizza
McDonald's
Subway
Perkins Restaurant

BANKS

Wachovia
Fleet

HOTEL

Comfort Inn

General Shopping/Home

Wal-Mart
Home Depot
TJ Max
Payless Shoes
Fashion Bug
Kmart
Hallmark
Bath and Body
Radio Shack

Delivery

Domino's (610) 865-2700
Pizza Chef (610) 258-5800
Pappa John's (610) 691-0100
Chopstix Express (610) 882-5801

* Please remember when getting delivery to tip the driver so that they continue to deliver to the college.



Can Anyone Help Me? LOCAL SUPPORT GROUPS AND HOTLINES

CRISIS HOTLINES

Crime Victim's Council (Rape/Sexual Abuse): 610-437-6611

Crisis Intervention (For Potential Suicide): 610-782-3127

Lehigh County: 610-782-3127

Monroe County: 800-338-6467

Turning Point (Domestic Violence): 610-437-3369

SUPPORT GROUPS

AA (Saturdays from 8 am to 10 am at St. Luke's Hospital, Bethlehem): 610-861-5914

AA for Women (Mondays from 7:30pm to 9pm at St. Luke's Hospital, Quakertown): 215-538-4500

Alcoholics Anonymous: 610-882-0558

AIDS Support Group: 610-954-4772

Bereavement Support Group: 610-402-7400

Depression Support Group: 610-954-3012

Eating Disorder Support Group: 610-799-6734

Gamblers Anonymous: 610-694-8656

Gay Men of the Lehigh Valley: 610-954-7775

Homicide Survivors Group: 610-437-6611

Lehigh Valley Lesbians: 610-954-7775

Narcotics Anonymous: 610-439-1998

Overeaters Anonymous: 610-867-7352

FINANCIAL/EMPLOYMENT SUPPORT

AARP (American Association of Retired Persons) Employment Center: 610-865-3002

Department of Public Welfare: 610-250-1700

Food Bank: Grace Episcopal Church, 5th and Linden Streets, Allentown

Consumer Credit Counseling Services of the Lehigh Valley: 610-821-4011

Do We Have Fun Stuff?

Check out our Website:

<http://northampton.edu/Campus-Life.htm>

Interested in Athletics?

Check out our Website:

<http://www.nccspartans.com/>