

**NORTHAMPTON COMMUNITY COLLEGE
TUITION AND FEES PAYMENT FORM**

Please fill out completely and print clearly. Complete information is required to ensure credit is made to the proper student account. Forms that are incomplete or illegible cannot be processed.

This form is **not** for payment plan payments. Please use the payment plan coupons provided for accurate processing of your payment plan payment.

Student ID or SS # _____

Student Name _____
Last First Middle

Permanent Address _____
City State Zip

Phone Number Home (_____) _____ Work (_____) _____
(Please include a telephone number in the event we need to reach you regarding your payment)

Payment for the following Semester/Year _____/_____

Check Enclosed Amount Enclosed \$ _____

Card Type *(check one)*

MasterCard Visa Charge Amount \$ _____
 Discover American Express Charge balance due in full

Card Account Number _____ 3 Digit Security Code _____

Expiration Date _____ / _____

Cardholder Name _____ Signature _____
(Please Print) Authorized Cardholder Only

Cardholder Billing Address* _____
**Address on file with* House #/Street (no PO Box) Apt # State Zip
Your credit card company

Cardholder Telephone Number (_____) _____
(Please include a telephone number in the event we need to reach you regarding your payment)

- Your check or credit card statement will be your receipt.
- Mail completed form to: Bursar's Office, Northampton Community College,
3835 Green Pond Road, Bethlehem, PA 18020
- Fax completed form to: 610-861-5551
- Or drop your check or credit card payment in our secured drop box. The drop box door is located outside the Student Enrollment Center to the right of the building's main entrance. *NCC cannot be held responsible for cash dropped in the drop box.*

Please note that the College receipts all payments in the name of the student. NCC's refund policy allows for refunds to be made directly to the student only. NCC does not issue refunds to the payer or to the cardholder's account if payer or cardholder is not the student. By submitting payment, you agree to this policy.