



BOARD OF TRUSTEES MEETING

Thursday, March 5, 2026

David A. Reed Community Room - CC 220, Bethlehem Campus

AGENDA

1. General Functions

1.1 Call to Order

1.2 Roll Call

1.3 Minutes

The President recommends that the Board of Trustees receive and file minutes of the meeting on January 8, 2026.

Attachment 1.3

1.4 Welcome to Guests

1.5 Public Comment on Agenda Items Only

1.6 Communications

1.7 Treasurer's Report

1.8 Report on Executive Session

2. Personnel

2.1 Report of the Instructional Services & Personnel Committee

2.2 The President recommends that the Board of Trustees approve the following promotions in rank effective the academic year 2026 – 2027.

To Professor:

Beatriz Messina – Student Affairs (Counseling)
Josiah Mount – School of Business & Industry
Danielle Ringhoff – School of Health Professions & Science
Amanda Sequinot – School of Education & Academic Foundations

To Associate Professor:

Samuel Chen – School of Arts, Humanities & Social Sciences

To Professional Assistant II

Kelly Rizzotto – School of Education & Academic Foundations
Skadi Rodewald – School of Health Professions & Science

To Senior Advisor

Meghan Devlin – Advising, Transfer & Accommodation Services
Catherine Kehler – Advising, Transfer & Accommodation Services
Stephanie McLaughlin – Advising, Transfer & Accommodation Services
David Repyneck – Advising, Transfer & Accommodation Services

To Associate Advisor

Mary Beatty – Advising, Transfer & Accommodation Services
Julianna Rao – Advising, Transfer & Accommodation Services
Heather Watt – Advising, Transfer & Accommodation Services

- 2.3 The President recommends that the Board of Trustees approve standard appointment for the following faculty member effective with the Fall 2026 semester:

Samuel Chen – School of Arts, Humanities & Social Science

- 2.4 The President recommends that the Board of Trustees lodge for approval revisions to Policy 2.11.1 Network Connectivity, of the College’s Policies and Procedures Manual.

Attachment 2.4

- 2.5 The President recommends that the Board of Trustees lodge for approval revisions to Policy 2.26.18 Gramm-Leach-Bliley Act, of the College’s Policies and Procedures Manual.

Attachment 2.5

- 2.6 The President recommends that the Board of Trustees lodge for approval revisions to Policy 2.26.9 Travel/Professional Development, of the College’s Policies and Procedures Manual.

Attachment 2.6

3. Curriculum & Instruction

3.1 The President recommends that the Board of Trustees approve as lodged at the meeting on January 8, 2026, the following new programs, effective Fall 2026:

Entrepreneurship and Innovation, SD
Entrepreneurship and Innovation, AAS

3.2 The President recommends that the Board of Trustees lodge for approval the following new programs, effective Fall 2026:

Machining Fundamentals, SD
Precision Machining and CNC Basics, Certificate
Precision Machining and Tool Design, AAS

3.3 The President recommends that the Board of Trustees lodge for approval the following academic program audits:

<u>Program</u>	<u>Recommendation</u>
Automotive Technology Associate Degree	Continuation of Program
Automotive Technology Associate Degree for ASE Certified Technicians	Continuation of Program
Automotive Technology Specialized Diploma	Continuation of Program

4. Student Services

4.1 The President recommends that the Board of Trustees lodge for approval revisions to Policy 4.07 Student Code of Conduct, of the College's Policies and Procedures Manual.

Attachment 4.1

5. Community Services

5.1 Community Services Report

Attachment 5.1

6. College Facilities

6.1 Facilities Report

Attachment 6.1

7. Business and Finance

7.1 Report of the Finance & College Facilities Committee

- 7.2 The President recommends that the Board of Trustees accept the following grants and that he be authorized to expend the noted contractual funds for the purposes for which they are given.

GRANTS AWARDED IN JANUARY/FEBRUARY 2026, FY 2025-2026

Industrial Skills in Manufacturing -----	93,627
<u>TOTAL GRANT MONIES AWARDED FOR FY 2025-2026</u>	\$4,522,156

Attachment 7.2

- 7.3 The President recommends that the Board of Trustees award a contract for structural alterations to two rooms in Commonwealth Hall related to new X-ray machines that will be installed to Zellner Welding in the amount of \$58,250. Funding will come from the Carl D. Perkins Federal Grant.

Attachment 7.3

- 7.4 The President recommends that the Board of Trustees award a contract for replacement of our two-way radios used by Public Safety Officers to Industrial Communications Co. in the amount of \$37,570. Funding will come from State funding directed to NCC from Senator Boscola’s office.

Attachment 7.4

- 7.5 The President recommends that the Board of Trustees award a contract for the purchase of three (3) Variable Speed Vertical Knee Milling Machines for the Precision Machine Lab to JPW Industries in the amount of \$46,626.30. Funding will come from the Carl D. Perkins Federal Grant.

Attachment 7.5

- 7.6 The President recommends that the Board of Trustees award a contract with Gray DI in the amount of \$138,560 over three years to develop a software system that will allow us to improve our work around Academic Program Portfolio Optimization, Operational Efficiency and Employment Market Analysis. First Year funding will come from the Capital Budget and future year funding will come from the Operational Budget.

Attachment 7.6

- 7.7 The President recommends that the Board of Trustees approve the submission of the below projects to PDE for the potential participation of state funding (at 50%) from available capital dollars in a future year PDE budget. The balance of the funds will come from college capital budget. If funded, we will report back to the Board of Trustees on a recommendation to proceed with the project and the related bid processes.

- Fowler Center Parking Garage Lease \$5,000,000, 17-year lease, 50% funded by PDE
- Classroom Audio Visual Replacement Project \$700,000, Cash project, 50% funded by PDE

- 7.8 The President recommends that the Board of Trustees approve as lodged at the meeting on January 8, 2026, revisions to Policy 7.03 Contracts and Agreements, of the College's Policies and Procedures Manual.

Attachment 7.8

- 7.9 The President recommends that the Board of Trustees approve as lodged at the meeting on January 8, 2026, revisions to Policy 7.04 Purchasing, of the College's Policies and Procedures Manual.

Attachment 7.9

- 7.10 The President recommends that the Board of Trustees approve as lodged at the meeting on January 8, 2026, revisions to Policy 7.05 Bidding and Awarding of Contracts for Construction and Repair, of the College's Policies and Procedures Manual.

Attachment 7.10

- 7.11 The President recommends that the Board of Trustees approve as lodged at the meeting on January 8, 2026, revisions to Policy 7.07 Central Duplicating Services for Outside Users, of the College's Policies and Procedures Manual.

Attachment 7.11

8. Other Business

- 8.1 Old Business
- 8.2 New Business
- 8.3 General Public Comment

9. Adjournment

Upcoming Meetings:

March 5, 2026 – Bethlehem Campus - David A. Reed Community Room, CC 220

April 9, 2026 – Pocono Campus - Keystone 202 A/B

May 7, 2026 – Bethlehem Campus - David A. Reed Community Room, CC 220

June 4, 2026 – Bethlehem Campus - David A. Reed Community Room, CC 220