



BOARD OF TRUSTEES MEETING

Thursday, November 14, 2024

David A. Reed Community Room - CC 220, Bethlehem Campus

AGENDA

1. General Functions

1.1 Call to Order

1.2 Roll Call

1.3 Minutes

The President recommends that the Board of Trustees receive and file minutes of the meeting on October 3, 2024.

Attachment 1.3

1.4 Welcome to Guests

1.5 Public Comment on Agenda Items Only

1.6 Communications

1.7 Treasurer's Report

1.8 Report on Executive Session

1.9 The President recommends that the Board of Trustees lodge for approval a new policy, 1.0.1 – Policy Governing Policies, of the College's Policies and Procedures Manual.

Attachment 1.9

2. Personnel

2.1 Report of the Instructional Services & Personnel Committee

3. Curriculum & Instruction

3.1 The President recommends that the Board of Trustees approve as lodged at the October 3, 2024 meeting, the following academic program audits:

<u>Program</u>	<u>Recommendation</u>
Health Care Billing and Coding, SD	Continuation of the Program
Health Care Office Coordinator, AAS	Continuation of the Program
Health Care Office Specialist, Certificate	Continuation of the Program
Emergency Services Administration, AAS	Continuation of the Program
Emergency Services Technology, AAS	Continuation of the Program
Emergency Services Specialist, SD	Continuation of the Program
Emergency Services Technology – Emergency Medical Technician, SD	Continuation of the Program

3.2 The President recommends that the Board of Trustees lodge for approval, the following academic program audits:

<u>Program</u>	<u>Recommendation</u>
Sport Management, AA	Continuation of the Program
Fine Arts, AA	Continuation of the Program
Interior Design, AAS	Continuation of the Program
Architecture, AAS	Continuation of the Program
Psychology, AA	Continuation of the Program

3.3 The President recommends that the Board of Trustees lodge for approval the discontinuation of the following programs, effective immediately:

Computer Information Systems, AS
Application Development, AAS
System Administration, AAS
Computer Information Technology: Application/Web Programming, SD

4. Student Services

4.1 No Report

5. Community Services

5.1 Community Services Report *Attachment 5.1*

6. **College Facilities**

6.1 Facilities Report *Attachment 6.1*

7. **Business and Finance**

7.1 Report of the Finance & College Facilities Committee

7.2 The President recommends that the Board of Trustees accept the following grants and that he be authorized to expend the noted contractual funds for the purposes for which they are given.

GRANTS AWARDED IN OCTOBER 2024, FY 2024-2025

Adult Basic Education Direct Service - 064 Federal Section 231 -----	684,154
Adult Basic Education Direct Service - 064 State -----	372,786
Clear Path 2 (CP2): A Multi-institutional Partnership Supporting Timely Associate and Bachelor Degree Completion in Science and Mathematics (Year 4 of 5) -----	17,595
Global UGRAD Host Campus -----	36,572
Integrated English Literacy and Civics Education (IELCE/EL Civics) – 061 – Community Health Worker, Pathways to Manufacturing, CDL – (Year 2)	219,392
<u>TOTAL GRANT MONIES AWARDED FOR FY 2024-2025</u>	\$3,368,089

Attachment 7.2

7.3 Following the report from the Audit Firm, the President recommends that the Board of Trustees accept the Certified Public Accountants financial statements for the college prepared by Herbein & Company, Inc. for the fiscal year ending June 30, 2024.

7.4 The President recommends that the Board of Trustees approve a contract with Data Networks of America, Inc. in the amount of \$22,405 for Firewall Optimization services related to our Juniper Systems Firewall. Funding will come from the Technology Endowment.

Attachment 7.4

7.5 The President recommends that the Board of Trustees award a contract to Dell Marketing, L.P. for the purchase of computers to be used in Academic Classrooms in the amount of \$121,065.37. Funding will come from the 24-25 Capital Budget and the Dept. of Public Welfare Personal Care Grant.

Attachment 7.5

- 7.6 The President recommends that the Board of Trustees award a contract to CHA Consulting, Inc. in the amount of \$228,000 for the Project Design services related to the planned Roofing and Paving Project on the Bethlehem Campus (\$4.1M total cost). Funding will come from the PDE project in which the State will fund 50% and the College Capital Budget will fund the other 50%.

Attachment 7.6

- 7.7 The President recommends catalog pricing contracts with two vendors related to anticipated spend for Hazardous Waste Management and Disposal services. The two selected vendors in response to the RFP are Environmental Waste Minimization, Inc. and Elk Environmental Services. Funding will come from the College Operating Budget.

Attachment 7.7

8. Other Business

- 8.1 Old Business
- 8.2 New Business
- 8.3 General Public Comment

9. Adjournment