

Northampton Community College  
Alumni Association's  
**FALL 2026 CRAFT FAIR**

Registration & Regulation Information

**Rental options:**

**Table Rental: \$50 registration fee**

- One 3'x6' table and two chairs - (**\$50 per table/maximum 2 tables per applicant – no exceptions**).
- Display items are limited to table space only (as a courtesy to your neighbor).
- Electrical hook up is available for displays. There is an **additional \$25.00 fee for electric**. This must be requested on the registration form.
- **There will be no table + space assignments.**
- No outside tables/chairs are permitted with the table rental.
- **No risers of any kind under the legs of the table that would extend the height of the table.**

**Space Rental: \$100 registration fee**

- One 10' x 10' taped off space with two chairs. **Maximum of 1 – 10' x 10' space per crafter.**
- Bring your own table(s)/display to fill your space. **This option does not include a table. Do not place risers of any kind under the legs of the tables that are used in this setup.**
- Display items are limited to the inside of your 10' x 10' marked space.
- There are **no guarantees on table or space location within the gym or lobby**. Placement will be determined on a first-come, first-served basis.
- **All crafts must be hand-made by you. It has been brought to our attention that some craft items are labeled as “organic”. While we are not expert in the U.S. Department of Agriculture's (USDA) National Organic Program or FDA regulations, please review the information in the websites listed to insure you are compliant.**  
<https://www.fda.gov/cosmetics/cosmetic-products/frequently-asked-questions-soap>

<https://www.ams.usda.gov/services/organic-certification/need-be-certified>

- **Food crafters must adhere to PA regulations. Please review information in the website listed below**

<https://hub.business.pa.gov/Home/HelpCenterDetail/HomemadeCraftFoodBusinesses>

- Please be specific in your craft(s) description on the registration form.
- No commercial vendors will be accepted.
- **Crafters who operate through a storefront business will not be accepted.**

Set up is available Friday, November 6th from 4 p.m. – 6 p.m. and begins Saturday morning at 7 a.m. Craft artisan must be set up by 9 a.m. on Saturday, November 7<sup>th</sup>.

NCC will advertise the Craft Fair in the following ways:

- Local newspapers
- Campus signage and posters throughout the community
- Online via NCC website, LinkedIn, Facebook
- E-blasts to Alumni, Faculty and Staff

Questions? Contact us at 610-861-5088 or [nhutt@northampton.edu](mailto:nhutt@northampton.edu)