



# Funeral Service Education, Associate in Applied Science (2020-21 Catalog)

Developmental Education Courses (if required)					
<input type="checkbox"/>	ACLS050	Introduction to Academic Literacy	<input type="checkbox"/>	MATH020	Pre-Algebra
<input type="checkbox"/>	ENGL027	Writing Skills Workshop	<input type="checkbox"/>	MATH022	Elementary Algebra
<input type="checkbox"/>			<input type="checkbox"/>	MATH026	Intermediate Algebra

## SEMESTER-BY-SEMESTER PROGRAM MAP FOR FULL-TIME STUDENTS

Courses are listed in preferred order of completion  
Plans can be modified to fit student needs by adding more semesters

**Choose your courses with your Advisor.**

Funeral Service Program Pre-requisites				
<input type="checkbox"/>	BIOS115	Essentials of Biology or HS Biology w/lab and a grade of C or better		
<input type="checkbox"/>	CHEM135	Chemistry of Life or HS Chemistry w/lab and a grade of C or better		
<input type="checkbox"/>		Overall GPA of 2.5 or better		
<input type="checkbox"/>		Medical Health Form, Physical Examination, Immunizations and/or titers, Health Insurance		

Location: B= BETH, M= MROE, S=SBTH, E= ESTN, D= DIST \*subject to change

	complete	Course #	Course Title	Credits	Gen Ed	Fall	Winter	Spring	Summer	Pre-requisites / Co-requisites
Semester 1	<input type="checkbox"/>	COLS101	College Success	1		B, M, D	----	B, M, D	D	
	<input type="checkbox"/>	ENGL101	English I	3	Comm	B, M, D	----	B, M, D	B, M, D	PRE: ENGL placement policy
	<input type="checkbox"/>	MATH	Math Elective	3	QL	B, M, D	----	B, M, D	B, M, D	PRE: MATH placement policy
	<input type="checkbox"/>	PSYC103	Introduction to Psychology	3		B, M, D	----	B, M, D	B, M, D	PRE: ENGL placement policy
	<input type="checkbox"/>		Elective	3						Depends on course selected
			Total Semester Credits:	13						
Semester 2	<input type="checkbox"/>	*BIOS160	Human Biology	4						PRE: HS Biology or BIOS107 or 115
	<input type="checkbox"/>	CISC101	Introduction to Information Technology	3	CL	B, M, D	D	B, M, D	B, M, D	
	<input type="checkbox"/>	CMTH102	Introduction to Communication	3	Comm	B, M, D	----	B, M, D	B, M, D	
	<input type="checkbox"/>	ENGL151L	English II (Literature) (D)	3		B, M, D	----	B, M, D	B, M, D	PRE: ENGL101
	<input type="checkbox"/>		Business Elective	3						Depends on course selected
			Total Semester Credits:	16						
Semester 3	<input type="checkbox"/>	ACCT100 or ACCT101	Accounting for Non-Accountants or Accounting I	3		B, M, D	----	B, M, D	B, M, D	
	<input type="checkbox"/>	*BIOS202	Microbiology for Allied Health	4		B, M, D	----	B, M, D	B, M, D	PRE: BIOS107 or 115 or 160 or 204 or VETC101
	<input type="checkbox"/>	*BUSA152	Business Law I	3		B, M, D	----	B, M, D	D	
	<input type="checkbox"/>	PHIL111G	On Death and Dying (WI) (D)	3		B, M, D	----	B, M, D	D	
	<input type="checkbox"/>	SOCA103	Principles of Sociology	3		B, M, D	----	B, M, D	B, M, D	
<input type="checkbox"/>	*PSYC221	Responding to the Bereaved	3		----	----	D	----	Restricted to Funeral Service Students	
			Total Semester Credits:	19						
Semester 4	<input type="checkbox"/>	*CHEM135	Chemistry of Life	4		B, M, D	----	B, M, D	B, M, D	
	<input type="checkbox"/>	*BUSA221G	Business Communications (WI)	3		B, M, D	----	B	D	PRE: ENGL151L and CMTH102
	<input type="checkbox"/>		SIT General Education Elective	3						Depends on course selected
	<input type="checkbox"/>		Elective	3						Depends on course selected
			Total Semester Credits:	13						

(semesters continue on page 2)

Semester 5	<input type="checkbox"/>	FUNS101	Principles of Funeral Service	2		B	----	----	----	PRE: ACCT100 or 101, BIOS160, BIOS202, BUSA152, CHEM135, CISC101, and PSYC221 all with C or better	
	<input type="checkbox"/>	FUNS102	Intro to Funeral Service	4		B	----	----	----	PRE: ACCT100 or 101, BIOS160, BIOS202, BUSA152, CHEM135, CISC101, and PSYC221 all with C or better	
	<input type="checkbox"/>	FUNS201	Funeral Home Operations I	4		B	----	----	----		
	<input type="checkbox"/>	FUNS203	Pathology for Funeral Service	3		B	----	----	----		
	<input type="checkbox"/>	FUNS210	Embalming Theory I	3		B	----	----	----		
	<input type="checkbox"/>	FUNS212 or FUNS241	Funeral Service Clinical I or Funeral Service Field Study I	1		B	----	----	----		
			Total Semester Credits:	17							
Semester 6	<input type="checkbox"/>	FUNS105	Funeral Directing	3		----	----	B	----		
	<input type="checkbox"/>	FUNS220	Embalming Theory II	3		----	----	B	----		
	<input type="checkbox"/>	FUNS222 or	Funeral Service Clinical II or	1							
		FUNS242	Funeral Service Field Study II								
	<input type="checkbox"/>	FUNS231	Funeral Home Operations II	2		----	----	B	----		
	<input type="checkbox"/>	FUNS251	US and PA Funeral Law	3		----	----	B	----		
	<input type="checkbox"/>	FUNS255	Cosmetology and Restorative Art	3		----	----	B	----		
		FUNS280	Funeral Service Ed Comprehensive Review	1		----	----	B	----		
			Total Semester Credits:	16							
			Total Degree Credits	94							

**Notes:**

\*Students must earn a grade of "C" or better in these courses to begin FUNS courses. All FUNS courses are restricted to Funeral Service Education students.

- For their Social Science: Societies and Institutions over Time (SIT) Elective, students must select a course from the list of approved courses in that category.
- Writing intensive work is included in various courses in this program; thus completing the program automatically satisfies the program-related Writing Intensive (WI) requirement.
- Computer competencies are included in various courses in this program as well as in CISC101. Thus, completing the program automatically satisfies the computing requirement.
- For their Mathematics (QL) Elective, students must select a course from the list of approved courses in that category.
- Students must earn a grade of "C" or better in all FUNS courses to progress in the program.
- Elective: All courses except: OXX-level courses; EARL 221, EARL 222.

**Funeral Service Education is a fall-start program. Students may apply to the clinical program starting October 1. Applications must be completed by March 15. Students will not be able to apply to the clinical program after March 15.**

**After March 15, students who wish to take general education courses toward the Funeral Service Education degree may apply to the General Studies program of study.**

**\*It is the student's responsibility to be knowledgeable of NCC graduation requirements and to verify transfer requirements with the 4-year institution. Courses listed on the program map are based upon the assumption that prerequisites and courses taken in previous semesters will be successfully completed**

Arts & Humanities (AH)
ARTA 100 Art and Visual Thinking
ARTA 101 Art History Survey
CMTH 110 Introduction to the Theatre
CMTH 111 Acting I
CMTH 115 Technical Theatre
CMTH 117 Stagecraft
CMTH 126 The Communication Arts
CMTH 189 Stage Voice and Movement
CMTH 190 Stage Production
CMTH 206 Directing
CMTH 211 Plays: Classical to Contemp. (G-WI)
CMTH 212 Acting II
CMTH 218 Theatre Portfolio
CMTH 220 Introduction to Film
DANC 101 Dance History
DANC 110 Ballet I
DANC 120 Modern Dance I
DANC 130 Jazz I
DANC 210 Ballet II
DANC 220 Modern Dance II
DANC 230 Jazz II
ENGL 201 British Literature I (G-WI)
ENGL 203 Shakespeare (G-WI)
ENGL 205 American Literature I (G-WI)
ENGL 211 Plays: Classical to Contemp. (G-WI)
ENGL 215 Multicultural Adolescent Lit (G-WI)
ENGL 250 Latin American Literature (G-WI)
ENGL 251 British Literature II (G-WI)
ENGL 253 Creative Writing
ENGL 255 American Literature II (G-WI)
ENGL 256 Modern Poetry (G-WI)
ENGL 257 20th Century Lit by Women (G-WI)
ENGL258 Fiction Writing
ENGL 260 Contemporary Literature (G-WI)
ENGL 264 Irish Literature (G-WI)
ENGL 265 African-American Literature (G-WI)
ENGL 267 Poetry Writing
HUMA 121 The American Work Experience (G-WI)
HUMA 140 Intro to Women & Gender Studies (G-WI)
HUMA 150 Nature of the Environment
HUMA210 Creativity and the Origin of Ideas
JOUR 101 Journalism and Society
Modern Language - All MDLA Courses
MUSC 101 Introduction to Music
PHIL 111 On Death and Dying (G-WI)
PHIL 121 World Religions
PHIL 201 Introduction to Philosophy
PHIL 202 Ethics and Moral Problems (G-WI)
PHIL 204 Asian Philosophies
PHIL 211 Ancient Philosophy
PHIL 215 Modern Philosophy
PHIL 225 What is Freedom?

Societies & Institutions Over Time (SIT)
CMTH 221 History of Broadcasting
GEOG 101 World Geography
GEOG 151 Geography of the U.S. and Canada (G-WI)
GLBL 130 Intro to Global Studies
GLBL 160 Field Experience & Acad Research in GS
GLBL 230 Global Studies Capstone
HIST 103 Ancient and Medieval History
HIST 113 American History I (G-WI)
HIST 121 The Black Experience (G-WI)
HIST 123 African Civilization
HIST 140 Modern Chinese History
HIST 153 Found of Mod Euro History, 1300-1815 (G-WI)
HIST 163 American History II
HIST 165 The American Experience of Warfare (G-WI)
HIST 166 Civil War and Reconstruction (G-WI)
HIST 168 History of the Middle East (G-WI)
HIST 173 Mod European History, 1815 to Present (G-WI)
HIST 183 Modern American History 1945-Present
HIST 210 History of Mod Science, 1859 to Present
HIST 211 History of Pennsylvania
INTS 201 Implementing Sustainable Energy System...
INTS 202 The Architecture of the City: Classic to Contemp.
POLS 101 Introduction to Political Science
POLS 105 American Constitutional Law (G-WI)
POLS 110 American National Government (G-WI)
POLS 150 Peace Studies & Conflict Resolution (Study Abroad)
POLS 170 Politics of Modern Turkey (Study Abroad)
POLS 202 International Relations
POLS 205 Women and Politics (G-WI)
POLS 251 State and Local Government (G-WI)
SOCA 102 Cultural Anthropology (G-WI)
SOCA 105 American Ethnicity
SOCA 160 Issues in Contemp.Genocide & Mass Violence

Quantitative Literacy (QL)
MATH 103 Technical Mathematics
MATH 120 Nature of Mathematics
MATH 150 Introductory Statistics
MATH 140 College Algebra
MATH 145 Trigonometry
MATH160 PreCalculus
MATH 165 Applied Calculus
MATH 175 Calculus with Review (part 1)
MATH 176 Calculus with Review (part 2)
MATH 180 Calculus I
MATH 181 Calculus II
MATH 202 Discrete Math
MATH 210 Calculus III
MATH 211 Differential Equations

Electives for A.A. & A.S. Degrees
Accounting – only ACCT 100, 101, 151, 201, 202, 251
Architecture – only ARCH 100
Art – only ARTA 101, 111, 161, 162, 291, 292, 293
Biological Science – all BIOS except 281, 282, 283
Business – only BUSA 101, 115, 152, 201, 202, 205, 232, 272
Chemistry – only CHEM 105, 120, 135, 220, 225, 251, 260, 291, 292, 293, 294
College Success: COLS101, 120
Communications – all CMTH except 180, 182, 185, 240, 252
Computer/Information Science – only CISC 101, 104, 115, 125, 225, 230, 270
Counseling – only COUN 100, 291, 292, 293
Dance – all DANC
Economics – ECON201, 251G
Education – all EDUC except 105
Engineering – only ENGG 100, 191, 192, 193, 194, 201, 251, 252
English – all ENGL
Geography – all GEOG
Global Studies - GLBL130, 160, 230
Health – only HEAL 150
History – all HIST
Hospitality – only HOSP 101
Humanities – all HUMA
Interdisciplinary Studies – INTS 101, 202, 250
Journalism – only JOUR 103
Mathematics – only MATH 120, 140, 145, 150, 160, 165, 175, 176, 180, 181, 191-194, 202, 210, 211
Modern Language – all MDLA
Music – all MUSC
Nutrition- NUTR105
Philosophy – all PHIL
Physical Education – any PHED courses up to a max of two credits
Physics – all PHYS
Political Science – all POLS
Publishing - 101, 102
Psychology – all PSYC except 221
Sociology/Antropology – all SOCA
Special Education – SPED 160

Business Electives
BUSA 101 Introduction to Business
BUSA 114 Manufacturing Cost Control
BUSA 115 Introduction to International Business
BUSA 131 Principles of Marketing
BUSA 137 Principles of Selling
BUSA 141 Entrepreneurship
BUSA 201 Business Statistics
BUSA 202 Business Law II
BUSA 205 Management Fundamentals
BUSA 211 Personal Finance
BUSA 226 Human Resource Management
BUSA 235 Principles of Advertising and PR
BUSA 252 Quality Management

**Program Narrative:**

Are you interested in:

- Helping Others?
- The Human Biological Sciences?
- Community Involvement?
- A business environment?

**Have you considered a career in Funeral Service? The funeral service professional:**

- Provides support to the bereaved during initial stages of grief.
- Arranges and directs funeral ceremonies.
- Performs the transfer of the deceased from the place of death.
- Prepares the body according to the wishes of the survivors and requirements of the law.
- Sells funeral related services and merchandise.
- Establishes pre-arranged/pre-financed funeral accounts.
- Secures information for legal documents.
- Files death certificates and other legal papers.
- Assists survivors with details for filing claims for death benefits.
- Helps individuals adapt to changes in their lives following a death through post-death counseling and support group activities.

Why should you enter funeral service?

- You are a caregiver who desires to serve others.
- You believe ceremony is an effective way of expressing feelings.
- You are open-minded about ways in which people of different faiths and cultures express their feelings and practice their beliefs.
- You are interested in the technical sciences.
- You exhibit sensitivity and compassion for those with whom you are in contact.
- You are interested in learning all aspects of a business.

Funeral Service Education provides you with a comprehensive understanding of all phases of funeral service necessary to serve the bereaved in a professional and ethical manner. The need for funeral directors and embalmers will escalate over the next twenty years and the earning potential has never been better.

**Program Learning Outcomes:** Graduates of the program will:

- Discuss the history and development of the funeral service profession and practices.
- Demonstrate competence in the knowledge and skills necessary to perform in the role of a funeral service professional.
- Recognize the responsibilities of the funeral service profession to the community at large.
- Demonstrate professionalism and accountability related to the legal, regulatory and ethical issues facing funeral service.
- Communicate effectively in oral and written forms with client families, peers, members of the funeral service community and those in allied professions.
- Assess and attend to the pre-need, at-need, and aftercare needs of client families.
- Employ safe practices, competence and compassion when caring for the deceased.
- Identify application of scholarly research in the field of funeral service.
- Complete satisfactorily a curriculum at the post- secondary level of instruction

**Career Potential:**

• The Associate of Applied Science degree will allow an individual to pursue a career as a Funeral Director, Embalmer, and Pre-Need Funeral Counselor. Pursuing a Bachelor and Master degree will allow an individual to pursue a career in Funeral Service Education. A typical Funeral Director and embalmer average salary is based on the geographical location of employment. The beginning salaries begin between \$37,000 - \$41,000.

**Transfer Potential:**

• Courses with the FUNS prefix will not transfer to other institutions. General education courses would transfer as the case with other degrees. There are three colleges that offer a Bachelor of Science in Funeral Service. The schools are accredited by the American Board of Funeral Service Education (ABFSE). The courses are offered in an online format.