Horizons for Youth- FAQs

Why do I need to create an account in each child’s name?
We would not be able to view a child’s healthcare information correctly (how would we know if Johnny or Jill has a bee allergy when the parent name is on the roster). We need to make sure that a child’s educational history is accurate. Also, the class list would not be accurate. The family name would be listed not the child’s.

Why do I need to enroll in a Program first?
We offer a large Program at 3 campuses that includes different grade groups. Enrolling in your child’s program, allows you to view and register for the classes that pertain to your child by grade, campus and date instead of viewing 500+ classes in no particular order.

Managing Your Child’s Account Online:

How to print my child’s schedule and view building and room assignment?
- Visit [http://www.northampton.edu/summeryouth](http://www.northampton.edu/summeryouth)
- Login to your child’s account
- Hover on “My Course information”
- Click “My Schedule”

How do I review and update Health information?
- Visit [http://www.northampton.edu/summeryouth](http://www.northampton.edu/summeryouth)
- Login to your child’s account
- Hover on “My Account”
- Click “Update Profile”
- Scroll down to “Youth Contact and Health Profile” section
- Review and update any changes
- Click save

Once enrolled in the Program, how do I register for additional classes/camps?
- Visit [http://www.northampton.edu/summeryouth](http://www.northampton.edu/summeryouth)
- Login to your child’s account
- Hover on “My Course information”
- Click “My Programs”

How do I increase Camp care hours?
- Visit [http://www.northampton.edu/summeryouth](http://www.northampton.edu/summeryouth)
- Login to your child’s account
- Hover on “My Course Information”
- Click “Current Sections”
- Find BASE camp for the week you are looking to change
How do I view the additional camp hours ordered?
- Visit http://www.northampton.edu/summeryouth
- Login to your child’s account
- Hover on “My Account”
- Click “Payment History”

How do I withdraw from a class/camp?
- Visit http://www.northampton.edu/summeryouth
- Login to your child’s account
- Hover on “My Course Information”
- Click “Current Sections”
- On right, click the “Request to drop through email” icon
- OR you may also withdrawal by emailing youthinfo@northampton.edu

For Login/Password issues:
- If you know your child’s login but not the password, click here https://lifelearn.northampton.edu/modules/customer/index.html?action=programArea
- If you don’t remember your child’s login name, please send an email to helpdesk@northampton.edu and include full name and birthdate or call 610-861-5413.

Policies:

When is the last day I can register for a camp/class?
The last day and time you can register for a camp/class is by 11:59 PM the day before camp/class starts. For example, if a camp/class starts on Monday, June 8, you must be registered by Sunday, June 7 at 11:59 PM. Unfortunately, we can no longer accept registrations opening morning of class. Thank you for your cooperation.

Camp Hours Policy:
If your child (children) are registered for Camp Northampton Childcare or Camp Monroe Childcare, it is vital you have the correct number of hours for the week including Friday. Sunday night (11:59 PM) is the cut-off if hours need to be increased to accurately reflect your child (children)’s schedule for camp that starts the following day. If you are not registered for the correct number of hours by Sunday night (11:59 PM), a $35 administrative penalty fee in addition to the cost of the additional hours will be assessed.
In calculating the hours needed, please be accurate and purchase the appropriate number of hours needed. **You must be registered for the correct number of hours by Sunday night (11:59 PM) for a camp that starts the following day or you will be assessed a $35 administrative penalty fee in addition to the cost of the additional hours.**

**What is the Refund Policy?**
Students who wish to withdraw must formally request a withdrawal with the College and will be eligible for a refund as follows:

- **100% Refund** – Withdraw 5 business days prior to the first day of class
- **50% Refund** – Withdraw 3-4 business days prior to the first day of class
- **0% Refund** – Withdraw less than 3 business days prior to the first day of class

Directions on how to request a withdrawal: Refer above to “Managing Your Child’s Account” section.

*Refund Example: If a class starts on a Monday, NCC will issue a 100% refund for anyone who withdraws the Monday before or earlier. Students who withdraw on Tuesday or Wednesday will receive a 50% refund. No refund will be provided to anyone who withdraws Thursday or later.*

**Class Cancellation Policy:**
It is our policy to make class cancellation decisions by end of day Wednesday for the following week. It is important that you check your email before class starts in case of a cancellation. Please take this in account when on vacation. You may need to register for another class or increase your camp hours by Sunday night at 11:59 pm.

**Contact Us:**

**Bethlehem:**
[ youthinfo@northampton.edu](mailto:youthinfo@northampton.edu)  
610.861.4120

**Monroe:**
[ monroeyouthinfo@northampton.edu](mailto:monroeyouthinfo@northampton.edu)  
570.369.1881

Like us on [Facebook](https://www.facebook.com) to view weekly pictures/activities.