

Northampton Community College Disciplinary Check Form

To the housing applicant:

Complete the information below and give this document to a high school Guidance Counselor and/or school official that has access to your records. Students who attended a previous college should give this document to that institution's Dean of Students. **Your signature authorizes the release of information from your high school or previous college to Northampton Community College.**

Last name _____ First name _____ Middle initial _____

Address _____

City _____ State _____ Zip Code _____

NCC Student ID (if known) _____ Signature _____

Please check here if you have ever attended any Northampton Community College campus for at least one complete semester (you may send in the form without having your Guidance Counselor or Dean of Students complete it)

To the Guidance Counselor or Dean of Students:

The applicant whose name appears on this form applied for on-campus housing at Northampton Community College. In addition, please complete the questions listed below and attach additional sheets if necessary. Please contact the Office of Housing & Residence Life at 610-861-5324 or email residencelife@northampton.edu with questions regarding this form. If for any reason you are unable to complete this form please contact our office at the phone number listed above.

Please note: by completing this form you are not in any way recommending this student for on campus housing. You are simply providing an overview of any historical disciplinary actions.

1. Has the applicant been the subject of disciplinary action while enrolled in high school or college?

Yes

No

If yes, please provide additional information. Violations are given as examples, but are not all inclusive.

_____ Minor (tardy, missed a class, dress code violation, cell phone violation, etc.)

_____ Medium (non-compliance or disrespect towards staff, repeated minor violations, verbal peer conflict, etc.)

_____ Major (alcohol or drug violation, physical altercations, suspensions or expulsion, etc.)

Please use the space below for relevant, additional information you would like to include:

To expedite the process more quickly please feel free to send a copy of the student's discipline history to the address listed below.

High School Guidance Counselor or Dean of Students

Position _____

School _____

Main Office # _____

Date _____

Please return this form via mail, email or fax to:

Northampton Community College
Office of Housing & Residence Life
3835 Green Pond Road
Bethlehem, PA 18020
Phone: 610-861-5324
Fax: 610-332-6308
residencelife@northampton.edu